

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Govt. Raza P.G. College

1.2 Address Line 1

Khushrobagh Road

Address Line 2

-

City/Town

Rampur

State

Uttar Pradesh

Pin Code

244901

Institution e-mail address

grpc_rmp10@rediffmail.com

Contact Nos.

0595-2340111

Name of the Head of the Institution:

Dr. Saeeda Begum

Tel. No. with STD Code:

0595-2340111

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	75.7	2005	2010
2	2 nd Cycle	B	2.40	2013	2018
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2013-2014 _____ (31.03.2015)
ii. AQAR _____ 2014-2015 _____ (28/02/2016)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Nil

1.11 Name of the Affiliating University (for the Colleges)

M.J. P.Rohilkhand University
Bareilly

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>		
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10+1"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="4"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. Prepration of RUSA proposal 2. Encoraged ICT Usage. 3. Promoted researching. 4. Enhanced student services 5. Strengthened social & cultural activities. 6. Promoted sport activities 7. Preparation and resubmission of development projects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Further persuasion for construction of New Library, New girls common rooms, lecture theatre, multipurpose hall and P.G. labs.	1. Inspite of best efforts any grant for construction and renovation were not received. Attempts were made to secure sum grants from RUSA for this purpose.
2. Stimulation of teachers for researching.	2. More teachers could be mobilized for writing articles / research papers and attending the academic conferences for the purpose. One CST project was sanctioned and one CSIR project

<p>3. To organize the national seminar in the College.</p> <p>4. To promote Audeo-Visual ICT.</p>	<p>received positive response.</p> <p>3. One national seminar was organized successfully and the college earned considerable repute for the same.</p> <p>4. More computers were installed, LCD usage increased.</p>
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Govt. Institution

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	14	-	-	-
PG	14	-	-	-
UG	03	-	-	-
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	31	-	-	-
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	All programme

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
58	31	27	-	14

2.2 No. of permanent faculty with Ph.D.

55

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
8	11	-	-	-	-	-	-	8	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

- - 14

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	8	108	3
Presented papers	02	98	0

Resource Persons	04	01	0
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2.6 Innovative processes adopted by the institution in Teaching and Learning:

Promotion of use of AV (Multimedia, LCD, OHP)

2.7 Total No. of actual teaching days

during this academic year

118

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding, Multiple choice Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

12		
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the programme	Total no. of students appeared	Distinction %	Division			Pass (%)
			I %	II %	III %	
B.A.	483	-	3.7	-	-	87.6
B. Sc.	307	-	29.7	-	-	94.5
B.Com.	316	-	14.2	-	-	97.2
M.A.						
Hindi	9	-	0	-	-	88.9
Urdu	39	-	51.2	-	-	100
English	47	-	10.6	-	-	91.5
Geography	10	-	30	-	-	100
Economics	13	-	0	-	-	92.3
History	20	-	15	-	-	100
Pol. Sci.	39	-	2.5	-	-	86.1
Psychology	7	-	3	-	-	100
M.Sc.						
Zoology	12	-	83.3	-	-	91.6
Botany	7	-	42.8	-	-	100
Chemistry	18	-	33.3	-	-	61.1
Physics	16	-	56.2	-	-	87.5
Math	41	-	7.3	-	-	73.1
M. Com.	60	-	36.6	-	-	83.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

By promoting use

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	7
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	3
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	8	4	-	-
Technical Staff	9	19	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. Template of major and minor project and on line mode of submission was circulated among faculty
2. Circular relating to new Ph.D. norms and work shop of research methodology was circulated among teachers
3. Staff members were generously granted leave for attending seminars/ conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1	-	1
Outlay in Rs. Lakhs	14	6		

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	1
Outlay in Rs. Lakhs	-			2

3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	17	0
Non-Peer Review Journals	02	6	-
e-Journals	02	3	0
Conference proceedings	04	41	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	CST	900000/-	292000/-
Minor Projects	-	-	-	-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	-
Sponsoring agencies	-	1.UPSHD	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	02	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

22
16

3.19 No. of Ph.D. awarded by faculty from the Institution

10

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	-	SRF	-	Project Fellows	1	Any other	-
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3.21 No. of students Participated in NSS events:

University level	-	State level	-
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	02	State level	01
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	-		
NCC	-	NSS	10	Any other	5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Literacy Mission Programme at district level.
- Voter Awareness Programme at district level.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.849Acre	-	-	12.849Acre
Class rooms	27	-	-	27
Laboratories	16	-	-	16
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

1. Much of the correspondence work, salary statements, Income tax matters, Examination forms, and Scholarship matter, have become computerized in office.
2. The library has acquired 03 PC, software, Xerox machine for the start of automation process. The College has demanded the grant for expenditure involved in computerized indexing of 100,000 books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	80089	5885328	1514	416735	81603	6302063
Reference Books	5062	84650	34	5165	5096	89815
e-Books	-	-	-	-	-	-
Journals	32	153949	-	-	32	153949
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	55	22	5	10	1	3	25	3
Added	-	-	-	-	-	-	-	-
Total	55	22	5	10	1	3	25	3

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<ol style="list-style-type: none"> 1. Most of teachers have obtained computer training 2. Certificate courses in computer application for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	26000
ii) Campus Infrastructure and facilities	159000
iii) Equipments	250000
iv) Others	99000
Total :	5,34,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Details of different support services (Proctoreal board, Anti ragging cell, female warden, Grievance redressal cell, remedial coaching committee, NET-SET coaching committee, Book bank facilities, Guidance and counselling cell, Parent teacher association are indicated in Annual magazine of College, Admission brochure, Notice board and display board.)

5.2 Efforts made by the institution for tracking the progression

The convener of different student support services committee monitor the progress of committee and the scheme is communicated to Principal as a routine affair.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5407	1008	-	-

(b) No. of students outside the state

83

(c) No. of international students

-

Men	No	%	Women	No	%
	3194	49.8		3221	50.21

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2779	837	-	2147	20	5763	5115	1256	34	2045	10	6415

Demand ratio 1:1.4

Dropout 1.8 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- 1.Placement activities
- 2.Remedial coaching for entry in services.
3. NET- SET coaching
- 4 Career guidance cell

No. of students beneficiaries

340

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The college has a "Counselling and Guidance Cell". Several students approached the members of the cell and achieved guidance for their career prospects, entrance exam strategies and annual exam preparation.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

1. In NSS camps gender sensitization programmes were organized to the promote awareness on the issue.
2. In youth festivals programmes and plays were organized through students to emphasize the importance of issue.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	not known	not known
Financial support from other sources	-	
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To offer a higher education systems with a view of producing a man power of highest quality to meet multiple needs of economy and development of knowledgeable society.

6.2 Does the Institution has a management Information System

The Institution is a Govt. Institute and most of the important communication between college and directorate of higher education, U.P. are made through internet.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Feedback obtained from students and alumni, regarding curriculum and evaluative process has been communicated to BRS and its members. Proposal for diversification of courses are under preparation.

6.3.2 Teaching and Learning

Attempts made by IQAC for securing computer centre building, smart phone and automation in Library are likely to be fruitful.

6.3.3 Examination and Evaluation

Examination and evaluation system of the affiliating University (M.J. P. Rohilkhand University, Bareilly) are being followed. However, internal evaluation is being done through routine tests, seminars and debates.

6.3.4 Research and Development

One major CST research project (under is being supervised under Dr. Baby Tabassum, Department of Zoology.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library of the college has to undergo automation. Efforts made in this direction are likely to be materialized.

6.3.6 Human Resource Management

The routine management of human resources is done by the Principal, Heads of departments , different committees formed for the purpose.

6.3.7 Faculty and Staff recruitment

The college is a Govt. Institutions. The recruitment of teaching faculty is done by the UPSC and Directorate of Education. The recruitment of non- teaching faculty is done by Principal with help of committee framed per Govt. rule.

6.3.8 Industry Interaction / Collaboration

The college has tried to establishe lineage with the local industries of the area. The students of B.Sc. Industrial Chemistry are sent to local industries for practical training.

6.3.9 Admission of Students

B.A., B.Sc., B.Com, M.A, M.Com-merit based
 M.Sc. University level entrance test
 Ph.D. State level entrance test

6.4 Welfare schemes for

Teaching	As per U.P. Govt. Rules
Non teaching	As per U.P. Govt. Rules
Students	Scholarship, free ship, book bank, College Guidance Cell

6.5 Total corpus fund generated

1633934

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	Committee
Administrative			✓	Committee

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to M. J. P. Rohilkhand University. Examination and Evaluation process

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college is making efforts to present its case for consideration for "Autonomous college status". Efforts have been started in this connection.

6.11 Activities and support from the Alumni Association

Alumini Association of the college is already operational. Meeting are held for driving the division and guidance from Alumini Association.

6.12 Activities and support from the Parent – Teacher Association

The meeting of present teacher Association was held and the feed back obtained from parents regarding syllabus, opening a new course and development of the college have been noted down.

6.13 Development programmes for support staff

All the kind of support facilities (loan, medical, study leave, seminar participation, and faculty development programme) offered by UP Govt. College teachers are given to the staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Regular cleaning and plantation of campus are performed in routine way. Solar light have been installed at four points.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Alankaran Samaroh was organized to facilitate the top rankers of each class. Parents were also invited.
2. Various type of cultural and academic competition were
3. organized during the youth festivals which fasted 3 days

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Proposal for construction of library equipped with lybsis of software was persuaded.
2. Proposal submitted for construction of multipurpose hall (for sports activities, seminars, workshops, symposia etc) was persuaded.
3. Proposal submitted for construction of more class room in the college was persuaded.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Organization of Alankaran Samaroh to facilitates merit rankers.
2. Organization of youth festivals to promote social, cultural, academic activities.

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness/protection

1. Cleaning campaign or regularly performed by students and staff and specially during NSS, Rober Rangers Camps and national days
2. Plantation were performed by students faculty and non teaching staff on national days
3. Environmental club promotes various debates , sloagan writing activities at different occasion.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)

The strength and weakness of the college have been spotted out. Long term plan of action for increasing the building, infrastructure usage of ICT, Library automation, promotion of research and faculty training have been taken into consideration.

8. Plans of institution for next year

1. Construction of two class rooms, one computer room and one toilet.
2. Automation of library.
3. Upgradation/ renovation/ setting of seminar room and smart room.
4. Expansion of one Zoology lab.
5. Elaboration of computer room by acquiring more computer system
6. Organization of one national seminar on higher education.

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

राजा राजा महाविद्यालय

रामपुर