



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT RAZA POST GRADUATE COLLEGE
Name of the head of the Institution		Promod Kumar Varshney
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		0595-2340111
Mobile no.		9412679526
Registered Email		grpc_rmp10@rediffmail.com
Alternate Email		grpg.rmp@gmail.com
Address		Khushro Bagh Road Rampur-244901 (UP)
City/Town		Rampur
State/UT		Uttar pradesh
Pincode		244901
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Seema Teotia
Phone no/Alternate Phone no.	+918279897307
Mobile no.	9412662929
Registered Email	seemateotia73@gmail.com
Alternate Email	rajphysics84@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.grpgcrampur.com/img/AQAR_College_2016-17.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.7	2006	28-Feb-2005	27-Feb-2010
2	A	2.40	2013	05-Feb-2013	04-Jan-2018

6. Date of Establishment of IQAC	26-Nov-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Installation of CCTV Cameras	01-Sep-2017 250	5641
Installation of Biometric attendance Machine for teachers	01-Sep-2017 250	5641

Preparation and submission of IIQA	08-Nov-2017 12	5641
Conduction of National seminar	27-Jan-2018 2	400
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional level	Salary, Arear, allowance, Retirement Benefits, Building Maintenance etc	Higher Education Dept U P Government	2017 365	150606000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) Preparation and submission of IIQA and SSR for third cycle of NAAC (2) To make aware to all stake holders for new RAF NAAC and work accordingly. (3) Scrutiny and forwarding of applications for promotion under career advancement scheme of nine full time teachers. (4) Efforts for repairing and upgradation of various non functional computer system. (5) Installation of Biometric attendance Machine for teachers

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Programs related to AIDS, Literacy, Women empowerment and voter's awareness	Programs related to AIDS, Literacy, Women empowerment and voter's awareness were organised.
To convert care taker room into Seminar Hall	The Seminar hall was made operational and inaugurated
Preparation and submission of IIQA and SSR for Third cycle of NAAC	IIQA and SSR were submitted on NAAC Portal
Installation of Biometric attendance Machine for teachers	Biometric attendance Machine for teachers was installed in Principal Office
Installation of CCTV Cameras	42 CCTV cameras were installed for improving management of the college
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	09-May-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • Institution has partial Management information system with these facilities: 1. Online admission process through portal of MJPR University, Bareilly. 2. Online registration forms for admission in college. 3. Fee submission only by electronic mode: no cash fee submission at all. 4. After fee submission online I card will be downloaded. 5. Online examination form submission through university portal. 6. Institution registered on GEM, etender and PFMS effectively. 7. College has an interactive website http://grpgcrampur.com/. • Website

contains records of all the committees, C.Vs of all teaching faculty, admission process, fee structure, fee process, course offered, academic calendar, teaching methods and strategies. • We have dedicated column to NAAC on our website in which, AQAR (Annual Quality Assurance Reports), IQAC minutes, IQAC ATR, SSR and Extended profile template are available to public domain. • There is a link of alumni which students may access, and they may register themselves. • On website we have icon "Activities" in which sub icons are "All Activity", "Seminar" and "Best Practices". • On college website under Icon "about us" there is a sub icon "Our Milestones" which gives the glimpse of our college work history.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. At the beginning of each academic session, college prepares its academic calendar, which is uploaded in the college website. Students are informed about the probable teaching days, dates of examinations, extension related and cocurricular activities. 2. Being an affiliated Government Post Graduate College, the Institution is bound to follow the curricula proposed by M.J.P. Rohilkhand University. At P.G. level the University offers its own curriculum proposed by BOS of each subject. 3. The teachers/faculty of the college give top priority to deliver the curricula proposed by the University. The heads of each Department distribute the entire syllabus (UG & PG) among the departmental colleagues equally. Then teachers discuss the entire syllabus of the paper assigned to him/her and the question paper pattern with the students in the class and suggests the relevant books needed for consultation, during his first/second appearance in the class. 4. The methodology of preparation of notes is guided from two point of views - firstly for the excellent performance in university exams(Descriptive) and secondly from the competitive point of view(objective type) with the material available on internet. 4. While delivering the detailed lecture point-wise the students are advised to clear the concept on the respective topics in order to generate the interest. The points guided by the teachers (on board /AV system) are noted down by the students. Before completion of the lectures further literature, which could be helpful in preparing detailed notes is also suggested to the students. Vital clues regarding information available on internet are also provided. After the completion of lecture, students are asked to raise questions or any doubts related to the subject matter. The queries raised by the students are promptly attended and clarified by the teachers concerned. The students are further stimulated to perform interaction with the teachers outside class during their free periods. 5. During activities of Subject Associations the students deliver seminars on important topics of the syllabus, in the presence of teachers, so that these topics are well prepared for their exam. In Question/answer session if student is not able to clear any doubt the teacher concerned helps by giving

additional and detailed information. 6. After the completion of the syllabus in the class, important questions which are asked in exam frequently are discussed in detail. 7. In the practical subjects, all the exercise prescribed by the university is first demonstrated after clearing the concept to the students.

Students are asked to perform all the experiments in the presence of the teacher. 8. In several subjects (i.e. Zoology, Botany, Geography) the students perform field trips for survey and collection of samples. The field trips are performed under the supervision of faculty members. 9. Students of the college under take co-curricular exercises, career counselling, guidance, placement tips and personality development, addressed by faculty members/outside source. Students get chance of exposure to different cultural activities through Koumi Ekta Week, Youth Festival and Annual function.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	01/07/2017	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	NIL	01/07/2017
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	01/07/2017	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	172
MSc	Zoology	7
BEd	B.Ed.	64
BA	Psychology	26
BA	Geography	44
MA	Psychology	10

MA	Geography	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <ul style="list-style-type: none"> • Development is a continuous process. Keeping this in the mind the college takes feedback once a year. • In this session SSS were not collected because of PEER team visit and SSS initiated by NAAC • The different areas where improvements are required are discussed in respective committees/departments for necessary action. • Most of the students are impressed with the college education, cleanliness sports and extracurricular activities. • When student's suggestions were asked, there were mainly following suggestions: Need of Auditorium, Digital Library, Teachers in department Sociology, Persian, Philosophy, arrangement to save them from monkeys etc. • The feedback forms are collected from the following stakeholders for overall development of the college: 1. Students and 2. Teachers • In Student feedback there were 8 questions. 1 Depth of course content including project work 2 Extent of coverage of course 3 Applicability/relevance to real life situation 4 Learning value 5 Clarity and relevance of textual ready material 6 Relevance of additional source material 7 Extent of effort required by students 8 Overall Rating <p>CURRICULUM EVALUATION BY STUDENTS 2017 -18 The analysis of student's feedback indicates that 89 students feel that depth of course content being offered was good/very good. The extent of coverage of course was graded good/very good by 83 students. The applicability/relevance of course content to real life was graded good/very good by 79 students. The learning value of course content was found good/very good by 82 students. The clarity and relevance of textual ready material was rated good/very good by 77 students. The relevance of additional source material was found good/very good by 71 students (29 felt otherwise). The extent of effort required by students for completion of course was quoted good/very good by 78 students. The analysis report has been communicated to all faculty members for communication to stakeholders for further action. In teachers Evaluation on curriculum there were 10 question. CURRICULUM EVALUATION BY Teachers 2017 -18 The feedback obtained from teachers was subjected to analysis and it was found 30 teachers rated it to be very good, 57 good and remaining 13 satisfactory. The suitability of programme was rated very good/ good by 92 teachers. Only 62 found that syllabus is need based (good/very good category). Seventy four percent rated that course content is followed by corresponding material in good/very good category. The availability of prescribed books in library was quoted good/very good by 87 teachers. Good/very good balance between theory and application was graded by 81 teachers. Likewise, ability of course to create interest in subject area was found good/very good by 84 teachers. Eighty five percent teachers found that syllabus increases the knowledge in subject (in good/very good category). Ninety six teachers appeared satisfied that books prescribed are relevant. The applicability syllabus to real life was found good/very good by 75 teachers. Aforesaid analysis was communicated to all </p>

teachers for conveying message of board of study of concerned subject.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	English	80	85	71
MA	Hindi	80	29	22
MA	Political Science	80	44	32
MA	Urdu	80	75	56
MA	History	80	82	70
MA	Economics	80	42	38
MA	Psychology	80	14	10
MA	Geography	80	42	36
MCom	Commerce	80	110	80
BEd	B.Ed.	60	41	41

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4663	978	9	0	54

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
54	32	52	5	1	1250

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

(1) In our college aspect it is a particular form of relationship designed to provide personal and professional support to an individual. (2) The teachers help students in improving their insight into various aspects of life assist them in building self-confidence and setting career goals. (3) Mentoring of students is based on the following objectives: (a) To increase the teacher-student contact hours. (b) To identify and address the problems faced by slow learners and fast generation learners. (c) To encourage advanced learner. (d) To prepare students for the competitive world. (4) Mentoring of students is conducted by the each departments of the college. (5) At the beginning of the academic session, the class-wise names of the mentors are displayed on the college

website. (6) The mentors are responsible for academic progress and psychological wellbeing of their mentees. (7) They are also entrusted with the task of monitoring the attendance and academic progress of the students. (8) They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. (9) At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. (10) The mentors maintain the biographic details of each individual mentee including educational background and socio-economic status. (11) They also maintain record of their class attendance, class-performance and academic progress. (12) The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5641	54	103:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
93	54	39	0	45

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr S S Yadav	Associate Professor	College Shikshak Shree Samman
2018	Dr Sahdev	Associate Professor	College Shikshak Shree Samman
2018	Dr Meenakshi Gupta	Associate Professor	College Shikshak Shree Samman
2018	Dr Seema Teotia	IQAC / CIQA coordinator	College Shikshak Shree Samman
2018	Dr Tabassum	Assistant Professor	College Saraswati Samman
2018	Dr Mohd Kamil	Assistant Professor	College Saraswati Samman
2018	Dr Pravesh Kumar	Assistant Professor	College Shikshak Shree Samman
2018	Dr Hitendra Kumar Singh	Assistant Professor	College Shikshak Shree Samman

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BA	Arts	I, II, III	08/05/2018	30/06/2018
BCom	Commerce	I, II, III	09/04/2018	30/06/2018
BSc	Science	I, II, III	12/04/2018	30/06/2018
MA	History, Economics, Political Science, Hindi, English, Urdu, Psychology, Geography	I, II	04/04/2018	30/06/2018
MCom	Commerce	I, II	27/04/2018	30/06/2018
MSc	Physics, Chemistry, Mathematics, Zoology, Botany	I, II	30/04/2018	30/06/2018
BEd	Education	I, II	10/06/2018	04/08/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The college is affiliated to M.J.P. Rohilkhand University. The examinations are held from the month of Feb to April, every year according to the university examination schedule. 2. The syllabi are unitized at the UG level. The question paper carries objective type question as well as short and long analytical questions. A similar trend is followed in improvement exams which are held during the month of September. The scores obtained by the students in the university exams are important indicators of their performances. 3. Apart from the aforesaid parameters the students are subjected to evaluation in following manner. (a) Theory classes: At the end of lectures relating to every topic the faculty evaluates the students with intensive questioning related to the topics taught. It helps the teacher to assess how much the students have understood and how attentive they are in the class. (b) Practical classes: The teacher conducts similar feedback from students by frequent questioning during the practical classes. It helps the students in preparing for the final exams. (c) Class Tests: The faculty members conduct occasional tests during routine classes. The test papers are then evaluated by the concerned teachers and scope of improvisation of the student is subsequently suggested. (d) Performance in quiz and seminars: The students are asked to deliver seminars on the topic of their choices during a prefixed time. After the talk, the students are allowed to question the speaker. The teachers help the speaker in clearing the concept and doubts regarding their topic. Likewise, quizzes are also organized occasionally. The performance of students is judged by teachers in such seminars and quizzes. 4. Internal evaluation of students in distance education courses: (a) The internal evaluation is a mandatory component of all the Certificate, Diploma, PG Diploma and PG courses offered by IGNOU in the college campus. (b) The question papers for internal assessment are loaded by IGNOU on the net. The students are supposed to complete assignments within the prescribed framework of time. (c) The concerned counsellors evaluate the script and 30 marks are allotted on such evaluation (remaining 70 on annual exams)

5. Internal Evaluation of B.Ed. Students: (a) The internal evaluation is mandatory for B.Ed. Students. (b) The marks given by the concerned teachers are an integral part of evaluation of B.Ed. Students. 6. Internal Evaluation of Add-oncourse students: (a) The evaluation of students of add-on-course is completely an internal assessment. (b) Apart from the term end examination (paper is set internally) monthly tests are also conducted to improve the

learning outcome of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. The academic calendar is prepared by the college by taking into consideration the academic calendar of the university. The leaves declared by UP state Govt. also taken into consideration. 2. The calendar contains complete information regarding the day of teaching, annual sports, cultural activities, probable dates of examination. 3. However, the dates of activity of Career Counselling, Placement tips, remedial teaching, etc. are not shown in the calendar and are publicized from time to time. 4. As far as adherence of college to the academic calendar is concerned, it is subjected to variation in response to dates of the admission examination (main and improvement) which are declared by M.J.P. Rohikhand University. 5. The admission and examination in the college are held as per schedule of the university. Occasionally, some alterations are made keeping in view the weather condition. 6. For instance, open camps of NCC and Rover Rangers are generally avoided on too foggy days. 7. In general the college makes every effort to adhere the academic calendar, but some alteration is made in accordance with the admission and the exam schedule of university and weather condition (for the convenience of students). 8. A copy of the academic calendar of the year is being uploaded on college

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://grpgcrampur.com/img/COURSE%20OUTCOME.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed.	BEd	B.Ed.	23	23	100
M.Com.	MCom	Commerce	71	69	97.18
B.Com.	BCom	Commerce	258	228	88.37
B.Sc.	BSc	Science	414	327	78.98
B.A.	BA	Arts	990	909	91.81

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	CST, UP	900000	386000

Major Projects	1095	CSIR	1120745	190500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Creating a Unified Foundation for the Sustainable Development: Education and Employment	All Department of Government Raza P G College, Rampur	27/01/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Saraswati Samman (College Level)	Dr Mohd Kamil Hussain	Govt. Raza P G college, Rampur R P G College Rampur	08/05/2018	Research
Saraswati Samman (College Level)	Dr Baby Tabassum	Govt. Raza P G college, Rampur R P G College Rampur	08/05/2018	Research and RUSA work
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	01/07/2017
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
8	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Chemistry	1
Psychology	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	4	4.5
International	Zoology	3	2.5
International	Physics	2	3.5
National	Economics	4	1

National	B.Ed.	6	3
International	Botany	2	3
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.ED.	13
Urdu	3
English	6
Hindi	2
Botany	4
Mathematics	4
Chemistry	6
Physics	8
Zoology	12
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	100	1	0
Presented papers	2	24	0	0
Resource persons	0	4	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Three Day Sports	Sports Department of College	54	250
Seven Day NSS camp	NSS Unit of College	12	200
Three Day Rover/ Ranger Camp	Rover/ Ranger Unit of College	6	140
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Selected in University Team	Cash Award of Rs 2500 each	Government Raza PG College Rampur	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	NSS Unit of College on 19/01/2018	Talk on Women Education and Pride by Mandeep Kaur AIR, Rampur	7	210
Gender Issue	NSS Unit of College on 18/01/2018	Talk on Women and Security by Ram Bharat Tiwari, ADM Rampur	7	210
Gender Issue	NSS Unit of College on 18/01/2018	Talk on Women and Security by Smt Sudha Singh ASP, Rampur	7	210
Swachh Bharat	NCC and NSS Unit of College on 02/10/2017	Cleanliness Program	54	350
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange With GDC Raza Nagar, Swar	Dr. Brahm Singh	Government Raza P G College, Rampur	6
Faculty Exchange With GDC Raza Nagar, Swar	Dr. K K Arya	Government Raza P G College, Rampur	6

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship of B.Ed. Student	Teacher Job Training	Self choice College	24/02/2018	20/04/2018	75
Internship of B.Ed. Student	Saraswati Vidhya Mandir, Rampur	Saraswati Vidhya Mandir, Rampur	04/12/2017	10/12/2018	34

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	01/07/2017	NIL	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
422000	421998

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Granth	Partially	-	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	78264	6543506	0	0	78264
Reference Books	5096	89815	0	0	5096	89815
e-Books	3135000	0	0	0	3135000	0
Journals	32	153949	0	0	32	153949
e-Journals	6000	0	0	0	6000	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	01/07/2017
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	12	3	10	1	3	20	5	3
Added	0	0	0	0	0	0	0	0	0
Total	47	12	3	10	1	3	20	5	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
50000	50000	372000	371998

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of

Government Raza P G College is done by the PWD (Social Sector) PWD (Electrical), Government of UP. Principal, Government Raza P G College, intimates the construction, maintenance and repairing related requirements, as and when required, to the respective PWD, Government of UP. 2. The college receives grant from the Higher Education Department, Government of Uttar Pradesh and RUSA. 3. While purchasing an equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment. 4. The time table of college should be prepared in a manner that every classroom should be occupied and fully utilized. Since the size of classroom of college varies considerably. The time table of the bigger classes should be set in bigger rooms. PG classes having lesser number of students should be allotted in small sized classrooms. 5. The sport field (main playground, basketball court, badminton court and soft volleyball court) should be used by the desirous players only during free periods. It will remain open for free usage before and after class time. Indoor games will be allowed only during leisure periods. The sport material to be used for indoor and outdoor games will be issued to students accordingly. 6. The reading room will remain open during the college hours (for boys and girls). The students will be reading material (magazines, newspaper, competitive books) only during their leisure periods. The library will issue the books to students by a card system according to the time allotted for the purpose. Clockwise time table (indicating the days and time) for allotment will be displayed on the library gate for the purpose. 7. In order to ensure the optimal utilization of laboratories batches of students will be prepared clockwise. Timetable (indicating the day and time of batches) will be displayed on the notice board of each department. In case of power failure, supply of electricity and water will be ensured by a backup system. 8. Proper cleanliness and hygienic condition will be ensured inside classrooms, laboratories, library, sport complex, reading room, girl's common room and the toilets. 9. First priority for the usage of computer room will be given to the students of vocational course and the staff members. The other students of the college may also avail computer and internet services whenever systems are free. A computer specialist (specially appointed for the purpose) will always remain in the room to monitor the usage and to prevent misuse of the net. 10. The library will remain open for use for teachers during college hours. Visit or register will be maintained in the library.

<http://grpgcrampur.com/img/Resource%20Utilization%20Policy.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	University Selected and Captions of College Sports Team	27	59000
Financial Support from Other Sources			
a) National	Scholarship by UP Government, Central Government	2351	11617900
b) International	Nil	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	01/07/2017	5644	College Faculty

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NIL	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	3	Science	Physics	Government Raza P G College Rampur	M.Sc. Physics
2017	11	Science	Chemistry	Government Raza P G College Rampur	M.Sc. Chemistry
2017	18	Science	Mathematics	Government Raza P G College Rampur	M.Sc. Mathematics

2017	6	Science	Zoology	Government Raza P G College Rampur	M.Sc. Zoology
2017	3	Science	Botany	Government Raza P G College Rampur	M.Sc. Botany
2017	56	Arts	Urdu	Government Raza P G College Rampur	M.A. Urdu
2017	52	Arts	English	Government Raza P G College Rampur	M.A. English
2017	27	Arts	Geography	Government Raza P G College Rampur	M.A. Geography
2017	22	Arts	History	Government Raza P G College Rampur	M.A. History
2017	16	Arts	Hindi	Government Raza P G College Rampur	M.A. Hindi
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	15
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100 meter Race (Boys)	Institution level in Annual Sports	16
200 meter Race (Boys)	Institution level in Annual Sports	8
400 meter Race (Boys)	Institution level in Annual Sports	17
800 meter Race (Boys)	Institution level in Annual Sports	28
1500 meter Race (Boys)	Institution level in Annual Sports	23
5000 meter Race (Boys)	Institution level in	10

	Annual Sports	
10000 meter Race (Boys)	Institution level in Annual Sports	9
Shot Put (Boys)	Institution level in Annual Sports	24
Discuss Throw (Boys)	Institution level in Annual Sports	28
Hammer Throw (Boys)	Institution level in Annual Sports	17
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	0	0	0	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• Govt. Raza P.G. College, Rampur is a Govt. Institution and student union election are held only after the official notification by Govt., in this regard. Last time election were held 7 yrs. ago. Since then, the student union election (on the lines of Lingdoh committee) has not been held. • However, the student's participation is assured in most of the important academic and administrative committees of the college. Prominent student's, are invited for consultation in academic affairs. • Captains and athletic champions are included in consultation for various sports activities. • Likewise, students having shown considerable interest in extension activities are invited for preparing the activity schedule of NSS, RR, and NCC. • Likewise, the student's who excel in cultural activities are assigned responsibilities in cultural programs of the college. • Most of the subjects are having subject associations. The students for each class (UG 1 to PG 2) are selected (by students) as office bearers of subject association and are responsible for conducting quizzes, extempore debates, essay competition, chart and slogan competition as well as student seminars. • So, in spite of absence of the elected union the students are given a due share in various academic and administrative acts of an institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

556

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

• The alumni association is of great importance to any institution. Students gain so much more than just an education from their school and college. So it is imperative that they try to cooperate with the institutions. • The alumni play a vital role in the continued development of an institution. If the alumni decide to contribute to their Alma mater, it can go a long way to support students. • Their regular contribution makes a big difference to their Alma mater. Being a government institute cannot take any financial help from them, but their valuable suggestions and advises are always very helpful. • Volunteering their time also benefits the college. It's not only about the betterment of the college, but it benefits the alumni as well because when their Alma mater continues to remain with popular and prestigious institution, the value of their degree increases as well. • Another way alumni can help colleges in a non-financial way is by proposing other alumni for internships or jobs. • Hence they contribute to their college by referring the prospective students. They can meet with some of their acquaintances who are on the lookout for students. • Alumni of the institution have first hand information about the good and the bad of their institution. Thus, they are the ones who are full of information and suggestions in every aspect.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The college working is the best example of practicing decentralization and participative management. Both teaching and nonteaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. • Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Redressal Cell and many more. Meetings are held and policies are being formulated to implement the strategic plan of the college. • Responsibilities are distributed through face to face meetings as well as by notifications. Principal including faculty is responsible for both the academic and administrative functioning of the college. It helps to make educational leadership effective for implementation and monitoring of various policies. • There are about 51 committees and all faculty members are part of it. Committees are formulated at the commencement of the academic session. Convenor including members is free to formulate plans and give final shape to them after discussion with the Principal. • The college has a Purchasing Committee. This is for the welfare of each department of the college and following transparency. College is getting funds and grants from Govt., UGC and RUSA. Purchase is being done through these funds and utilised efficiently. • The committees are responsible for the college time table, admission, examination and scholarship of the students. • IQAC, Proctorial Board, Swachhta Committee, and Students Association of each Department are the perfect example of participative management where students along with teaching, non teaching staff, are working for betterment of the college. Class representatives play a vital role to maintain the discipline and decorum of the college. Alumni are also actively participating in these programmes. • Student association also helps to maintain the management in the campus. Student participation is an integral part of all the activities of the college. The each department of college has an organized Student Council. Class representatives are elected by students of each class. Student Council body consists of a President, Vice President, Secretary and a treasurer. • Seminars, Workshops, Sports events Orientation Program, Guest Lectures and Annual Functions are being organized successfully every year. This success is the

result of the effort of every person related to the college. • Staff club is formulated every year. All the staff members contribute a fixed amount yearly for staff club. All the workers, office staff and attendants are performing their duty sincerely to maintain the decorum of our esteemed college. Financial aid to nonteaching staff members are provided and welcome of the new staff members and farewell are celebrated jointly. • Every year an annual Dinner is organised by the staff club at last of academic session in which whole staff with their family is invited.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • The College is affiliated to M J P R University, Bareilly UP. • The admissions of the students are strictly followed as per the rules of University. • First of all eligible students apply online to University site to get admission in the College. • Merit list is declared by the University and the students have a chance to get admission in the desired College. • After the declaration of merit list by University, students have to fill online application form to get admission in our college. • Every step of the admission i.e. filling the admission form, submission of fee, fee slip and I-card, whole process is following the online procedure till examination form.
Human Resource Management	<ul style="list-style-type: none"> • Senior faculty members are chosen as the convenor and adviser of each committee by the Principal. • Every successful event and programme is the result of joint venture. • The college is getting best result by practicing and utilizing the available man power. • Faculty members are encouraged to participate in training, workshops and staff development programmes. • College organized 2 National Seminar, 1 UP Government Teacher's Academic Convention, English speaking classes and Personality development programme to enrich students and staff in the academic year 2018-2019. • Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate etc to increase their skill and experience.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Central library is to provide the Infrastructure / Instrumentation books

for UG students and Departmental library is to provide the books for PG students. • Library is equipped with computers and wi -fi connectivity. • INFLIBNET DELNET facilities are available to the students and faculty. • Login Id and password has been provided to access these facilities from library and from anywhere they want. • Library automation has been initiated by the use of GRANTH software • Smart class facility and ICT classrooms are going to increase in this session. • New computer block with the financial help of RUSA is under process. • Conference Room is renovated and equipped with ICT facility this session.

Examination and Evaluation

• Yearly examinations are conducted by the affiliating university. • Class tests/surprise tests, student seminars, interactive sessions, practical examinations, debates etc are conducted by departments to evaluate the students. • Department of Physics also conducts online assessment from this academic year to review the understanding of a topic by the student. • Quality education requires an effective teaching and learning environment both inside and outside the classroom. • Assessment of performance is an internal part of teaching and learning process. • In the beginning of every educational session there is an orientation program which gives an insight of entire course curriculum, question pattern etc. • Students are advised and encouraged to solve previous years question papers. • Mentoring system is implemented in the college, so that students can approach their mentors regarding any query related to the course curriculum. • Multiple seminars, assignments and projects are conducted in every academic session.

Teaching and Learning

• The college intends to exercise experimentation with teaching and learning in order to ensure effectiveness and excellence. • The main aim of improvement in teaching and learning in the future is focused on equipping the students to compete in the national and the global scenario. Needless to say, the aforesaid task cannot be accomplished without

promoting effective use of technology and ICT with thrust on interdisciplinary and emerging areas, keeping in view the requirement of the job market. • The teaching staffs are being encouraged to use innovative pedagogical methods by adopting effective use of ICT and online measures. Likewise, students will be inspired to interact and use effectively the available resources of ICT. • The students will be provided all kinds of academic help to indulge in seminars/workshops/debates. Financial support will also be rendered to them whenever possible. • Reputed national scientists, academicians and environmentalists will be invited to inspire the students and teachers and to expose the former about emerging areas and available resources. • The college intends to pursue BOS of University to bring more advancement in the curricula in order to inject skill oriented/job oriented features in the syllabi. • The feedback system of students, teachers, alumni and stakeholders will be more strengthened to make it effective and result oriented.

Industry Interaction / Collaboration

• Industry people on different occasion in college premise arrange talks with students. • Lectures are conducted by different agencies to make the students aware about job opportunities under the banner of Extension Lecture, Career Counselling Committees. • Our college teachers are deputed to different nearby Government Colleges to help in Academics. • There is the research collaboration of few Zoology Department teachers with other like Mohammad Ali Jauhar Ali University, Rampur etc.

Research and Development

Active researching is an important component of higher education institute. The college intends to strengthen the research output by adopting following means. • Stimulation of teachers to secure projects from central (UGC, CSIR, DST, DBT, ICAR, ICMR ICSSR), state agencies (CST) as well as industries. • Publication of research papers in journal having impact factors listed in UGC notification. • Promotion of interdisciplinary research. • Promotion of collaboration with national and

international workers. • Increase the access to online journals, e-books and to develop a Library as a hub of research. • Organization of seminars/workshops/symposia in college premises and stimulation of teachers to present the papers/articles in national/international seminars / conference. • Development of Central Instrumentation Lab. • Publicity of research output of the faculty for community welfare.

Curriculum Development

• Being an affiliated Government Post Graduate College, the Institution is bound to follow the curricula proposed by M.J.P. Rohilkhand University. • It may be noted that since last seven years the U.P. State Government has launched a "UNIFORM CURRICULA" at under graduate level (applicable in all the Universities of U.P.). At P.G. level the University offers its own curriculum proposed by BOS of each subject. • The curriculum is meant not only for the bookish knowledge but developing their skills for growth and career, social and cognitive development. • To provide a greater exposure to students and to widen their horizon of knowledge field trips/study tours are organized. Guest lectures, extension lectures, remedial coaching are arranged to enlighten the students on different topics .These are planned well and executed. • The students are mentored by the faculties.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<ul style="list-style-type: none"> • Receipt of admission fees is completely online. • Salary of faculty members and staff is transferred directly to the bank account. • Salary bills are submitted to the treasury through IFMS software. • E-tender is notified as per the government guidelines for purchase of items. • Payment for the work orders is done through PFMS according to government guidelines.
Planning and Development	<ul style="list-style-type: none"> • Being a Government college, the college follows all the policies and the rules implemented by the Govt. of U.P. • All the construction work, renovation and purchasing are being done through e-tender process. • The procurement process followed by college

based upon the policies laid down by Government of Uttar Pradesh in its Financial Handbook. • Based upon the requirements, tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by Competent Authority. Based upon the estimated cost and time frame of procurement, tender type is decided and accordingly notice inviting tender is released. • As per the orders of Government of Uttar Pradesh, procurement is also done through GEM portal. • In case of unavailability of product /item/ service on GEM portal, the procurement is done through open market on lowest price. • Although every effort is made by College to procure through e-tendering website of Government but in some cases of procurement of less than Rs.10 lakhs value, product / items / services Etendering process is not required. • In this session the renovation and up gradation work of Seminar Hall was done through e-tendering process.

Administration

• Department of Higher Education, U.P., has its own website. • All the information is uploaded on the site to make employees aware about each and every piece of information. Information regarding recruitment, GO's, service rules and so on are available on it. • College website is also functional. • Notices and circulars are uploaded on the college website and communicated to all the staff through a whatsapp group run by the Principal. • Each and every IQAC notice is circulated by the coordinator herself through the above mentioned whatsapp group. • Information regarding AQAR and others are invited on a mail grpgnaac2017@gmail.com which is handled by IQAC coordinator and members.

Examination

• The process of examination, declaration of the date sheet, filling up the examination forms, getting admit cards and declaration of the result are the part of e governance. • The college receives the online roll list from the university portal with a login password. • The marks of practical examinations are uploaded online by the concerned teacher.

Student Admission and Support

• First of all eligible students apply

for different courses online to University site to get admission in the College. • Merit list is declared by the University and the students have a chance to get admission in the desired College. • After the declaration of merit list by University, students have to fill online application form to get admission in our college. • Every step of the admission i.e. filling the admission form, submission of fee, fee slip and I-card, whole process online. • Beside this, the other beneficiary programmes for the student such as Scholarship, Examination forms, Result all are following online process. • Name of all the members of Anti Ragging Committee, Proctorial Board and Internal Complaints Committee have been uploaded to the college website and students can communicate to the members through the contact numbers mentioned in their profiles.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	01/07/2017	30/06/2018	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC in Commerce from UGC, HRDC, ASC, Lucknow	2	07/11/2017	27/11/2017	21

University, Lucknow				
Orientation Programme from UGC, HRDC, ASC, Lucknow University, Lucknow	2	01/11/2017	29/11/2017	29
Orientation programme from UGC, HRDC, ASC Kumaun University, Nanital	2	25/10/2017	21/11/2017	28
Orientation programme from UGC, HRDC, ASC Aligarh	1	31/01/2018	28/02/2018	29
RC in Women Studies from UGC, HRDC, ASC Aligarh	3	12/08/2017	01/09/2017	21
Orientation programme from UGC, HRDC, ASC Aligarh	2	08/03/2018	06/04/2018	30
Orientation Programme from UGC, HRDC, ASC, Lucknow University, Lucknow	1	01/10/2018	29/10/2018	29
Orientation programme, HRDC, ASC, Kurushetra	1	24/05/2018	20/06/2018	28
Seven Day workshop on Preparation of e-resources for School and College organised by NAS College Meerut UP	1	23/03/2018	29/03/2018	7
RC (Winter School) in from UGC, HRDC, ASC, Lucknow University, Lucknow	1	01/12/2017	22/12/2017	22
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per U.P. Government	As per U.P. Government	As per Social welfare department U.P. Govt

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit • The purchases in the departments are made through Head of the departments. For other purchases the college has a Purchase Committee. • In the month of March, the Principal of the college, appoints a three member committee for each Department (one from the same department and two from another department) for annual verification of stock register. • The committee verifies the entry of each item and its bill in the stock register the balance of check stock (both non-consumable and consumable) is also done. The verification committee writes its report on the last page of the register that "All the items purchased during the year have been entered in the stock book and the balance items are physically present". • The aforesaid report is then countersigned by the Principal. • The purchase committee of the college is responsible for all the items purchased in the college. All the quotations/tenders are opened in presence of at least 5 members. All the members sign on the "envelops" and the "quotations/tenders" mentioning "opened before us". The comparative table indicating the prices of different item quoted by vendors is further signed by members of the purchase committee. Lowest rate quoted by vendors is encircled by red ink. Likewise the bills of each firm are also signed by in-charge of Department before being presented for payment. • Grants received and used by the college from other agencies (central/ state) are audited firstly by Chartered Accountant. • Grants relating to RUSA are monitored by RUSA committee and from UGC by the UGC Committee. • The college has a separate committee for monitoring building work (Building Committee). **External Audit** • Regional auditor of State Government (Moradabad office) conducts auditing of accounts every year. • Audit team from the Directorate of Higher Education U.P. Visits occasionally to perform sample auditing. • Audit party from auditor general (Central- Allahabad) visits the college regularly and conducts sample auditing.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

27000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	NIL	Yes	IQAC
Administrative	No	NIL	Yes	College Level Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Regular meetings are organized by the Parent Teacher Association in every academic year. • The parents are the main stakeholders. Their suggestions are most important for development of the college. • In this academic session due to " NAAC Process" many meetings were organised to make them aware about the process and their role in NAAC process. • Suggestions to improve quality of education are also welcomed. Parents are informed about the progress and the facilities providing by the college. • Ideas for the welfare of college are always welcomed from the parents of students of the college. • The staff cooperation has been appreciated by the parents. • Parents felt that the discipline, extracurricular activities and sports activities conducted in the college are satisfactory.

6.5.3 – Development programmes for support staff (at least three)

• Various support facilities (Loan, Medical, Study leave, CCL, Seminar participation, and faculty development programme) offered by UP Govt. College teachers are given to the staff. • Farewell and welcome parties are arranged for retired and coming staff respectively. • One national level Seminar was organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular classes were held with the celebration of different programmes proposed by Government throughout the year. 2. Regular submission of AQAR. 3. CCTV cameras and Bio metric attendance are the prime initiative for quality assurance.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	IQAC meeting-I	23/08/2017	23/08/2017	23/08/2017	19
2017	IQAC meeting-II	07/11/2017	07/11/2017	07/11/2017	20
2018	IQAC meeting-III	24/01/2018	24/01/2018	24/01/2018	18
2018	IQAC meeting-IV	02/05/2018	02/05/2018	02/05/2018	18
2017	Scrutiny and forwarding the applications for	01/09/2017	01/09/2017	30/05/2018	7

	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2018	4	4	01/02/2018	3	Rover Ranger Camp	Patriotism, Self defense, Emergency services, Discipline	202
2018	5	5	15/01/2018	7	NSS Camp in Vill. Paiga, Sha ukatnagar, Jagatpur, Block S aidnagar, Rampur	Communal Harmony Socialism, Togetherness, Culture, Discipline	215
2017	3	3	27/12/2017	3	Annual Sports	Sportsmanship, Physical fitness, Discipline, Discipline	259
2017	5	5	15/01/2018	3	Youth Festival	Social Issue, Political Issue, Creativity, Freedom, Opportunity	450
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Students, Faculty Members, Officials and Support Staff	01/01/2017	<ul style="list-style-type: none"> • A code of conduct is a set of rules outlining the norms, rules, and responsibilities or proper practices of an individual party or an organisation. • Code of professional ethics by U.G.C. /State Government has been followed regularly by college. • A teacher is constantly under the scrutiny of his students and the society at large. • Like a teacher a student is also

constantly under the scrutiny of teachers and the society at large. • All the students are provided with the rules, regulations that are followed after their admission to the institution. • This book emphasizes the code of conduct to be followed within the college premises. • Code of conduct is hosted on college website with link <http://grpgcrampur.com/img/code20of20conduct.pdf>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day Celebration	15/08/2017	15/08/2017	265
Gandhi Jayanti and Lal Bahadur Shastri Jayanti	02/10/2017	02/10/2017	230
Maharishi Balmiki Jayanti	06/10/2017	06/10/2017	185
Guru Nanak Jayanti	04/11/2017	04/11/2017	165
Chaudhary Charan Singh Jayanti	23/12/2017	23/12/2017	155
Teachers day (Birth Anniversary of Dr. Sarvopalli Radhakrishnan)	05/09/2017	05/09/2017	450
Children's day (Birth Anniversary of Pandit Jawahar Lal Nehru)	14/11/2017	14/11/2017	256
Karpoori Thakur Birthday	24/01/2018	24/01/2018	170
Dr. Bhim Rao Ambedkar Jayanti	14/04/2018	14/04/2018	350
Republic Day Celebration	26/01/2018	26/01/2018	320

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Installation of ample number of Power Saving LED lights in college Campus. • There are 4 Solar Panel in the college Premise. • Planting of plants trees (both perennial seasonal) inside the campus. • Regular cleaning and watering to plants are performed in routine way • To provide clean drinking water to students water purifiers have been installed and AMC is been done. • Use of Push button taps in drinking water supply. • Use of Refillable cartridges for

printer in all the departments and offices. • Tobacco, smoking, chewing of Panmasala and Gutka is prohibited in the college campus. • Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS and NCC unit through different events and awareness programmes. • The campus has been declared "Plastic free" zone.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE - 1

1. Title of the Practice: Organization of "Alankaran Samaroh" in the campus. 2. Objective of Practice: To encourage the meritorious students and to felicitate their families. 3. Context: The University toppers of each course are honoured by VC (often in presence of Governor) during the university convocation. However the student who fail to appear in university merit but remain first, second and third rankers at college level need appropriate boost for their efforts. Hence, during the Alankaran Samaroh the toppers and the second and third position holders of each class are honoured by the Principal often in the presence of Chief Guest, usually Regional Higher Education officer, Bareilly. Felicitation of college rankers also stimulate other students to do more efforts and get a chance of being honoured in similar fashion. 4. The Practice: The college releases a list of teachers given responsibility of preparing the class wise merit list by the examination cross rolls. The list of topper, second and third position holders of each class is handed over by the concerned teachers to the master of ceremony of Alankaran Samaroh. The reception committee of samaroh is given responsibility of inviting the ranker students along with his/her parents by issuing an invitation letter. Moreover, the ranker students are telephonically informed about the event. The reception committee is also given responsibility of inviting a chief guest, usually Regional Higher Education officer, Bareilly and other dignitaries of the city. Mass publicity is given to the event for awareness of general student. The cultural committee of college selects cultural items when include songs, dance, acts etc. for the programme every ranker student is given a trophy along with a certificate for his/her achievement. At the end of event all the students are provided refreshments. The college does not feel any constraint in organizing the programme except the financial burden which occurs in erecting the pandal, flower decoration, banners, mike system, fooding and photography. The event was overwhelmingly applauded by dignitaries, students as well as their parents. 5. Evidence of success: The glowing faces of mentioned students boys as well as girls and their craze for getting a group photo with their subject teachers itself show, their dept affection towards the college for organizing the event. Every trophy and certificate delivered is applauded by the house indicates the utility of the event. After the event the students with trophy in their hands make a glorious moment for them. Entire sequence of event which took place on the 'Alankaran Samaroh' day is recorded on camera. The album labeled with Alankaran Samaroh 2017-18 is placed in the Principal office. 6. Problems Encountered and Resources Required: A committee of teachers 2 for arts, 2 for science, 2 for commerce and 1 for B.Ed. is required for preparing a merit list of college. Same committee was given responsibility of inviting topper students and their parents for the event. The reception committee invited the Chief guest and dignitaries. Selected members of organizing committee were give responsibility of setting of Pandal, Stage decoration, Trophy distribution management. Master of ceremony conducts the proceedings of the samaroh. Nearly one lakh rupees were spent on the event last year. No problem was encountered during the organization of event.

BEST PRACTICE 2

1. Title of the practice: Organization of "Youth festival in the campus". 2. Goals: To identify and promote cultural talent among the students. 3. Context: Many of the students have instinctive talent in various cultural fields. Due to heavy schedule of teaching and learning their talents in fields

other than academic and sports remain suppressed and deserve exploitation.

Keeping in view the aforesaid aspect, the college organizes a three day function to allow the boys and girls to participate and express their talents in as many as 15 cultural activities. All the events of the function are widely publicized and entire programme is communicated to students in tabular manner. The victorious students are honoured by the college on closing day of function.

4.The Practice: The college organizes competitions on at least 15 activities i.e. Group Discussion, Self Made Poetry Recital, Extempore Debate, Slogan writing, cartoon making, Rangoli, Mehendi, Quiz (written), Bouquet, Fancy Dress, Solo Singing, Nukkad Natak, Story writing, Essay writing and Memoire writing. A committee of 2-3 teachers is framed for registering the participants of each activity. Students are allowed to perform rehearsal in the presence of teachers. A committee of selected teachers is appointed as judges to evaluate the performance of participating students. After the completion of competitive event, the result of this event is communicated to apex community by the judge.

On third day, closing event is organized in presence of chief guest. In 2018, Divisional Magistrate, Rampur was invited as chief guests. Cultural events are also organized to amuse the guests and students in big pandal erected for the purpose. The first three victorious students of each event are provided trophy and certificate by the chief guest.

5. Evidence of Success: Mass involvement of students as participants and spectators of events organized in youth festival is itself an evidence of success. As many as hundred students were awarded trophy by chief guest and special guest. Full house clap to award receiving students after delivery of trophy is itself an evidence of success of function.

Watching the glowing faces of students with trophies in their hands were too pleasing moments. Entire sequence of events which took and place during organization of cultural event and the prize distribution ceremony has been snapped by the photographer. Entire album of festival labelled Youth Festival "Year" is placed in College office.

6. Problems Encountered and Resources Required: The committee for organization of each activity of youth festival was responsible arranging the material required for the function. Internal resources were mobilized for the purpose. The responsibility for setting the pandal, stage decoration and trophy distribution was given to separate committee, specially trained for the purpose. Nearly Rs. one lakh was spent on the event. All the students who participated or witnessed the closing were offered lunch packets by the college. No problems were encountered in organizing the event.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://grpgcrampur.com/img/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- The college is a 70 year old institution located in an educationally backward Rampur district, which has 70 Muslim population.
- Moreover, the population of the neighbouring areas of Rampur is quite economically weak.
- As per tradition the Muslim community is reluctant in educating their wards, especially the females.
- Hence, after its establishment the college has taken the lead in bringing a traditional, educationally and economically deprived sector, of the population in the main national stream.
- The Muslim community is now happily encouraging their wards in being educated at the college is continuously disbursing scholarships.
- In college 63 students are female. So "Beti Bacho Beti Padhao" and "Apni Beti ko Shiksha Dilao, Desh ki Saksharta Badhao" slogans are relevant for this prestigious College.
- Several pass outs of the deprived community, have acquired prestigious positions in various sectors and others

are being engaged in local services. • In the NCC unit of College, there are 67 girls out of total 101 NCC cadets. It shows the quality of self dependence and leadership in our college female students. • Numerous opportunities have created a stimulus in the deprived community. • Thus, the college has a credit of serving the standard education to the wards of economically and educationally backwards population of the area and in playing a leading role in promoting the cause of communal harmony.

Provide the weblink of the institution

<http://grpgcrampur.com/img/Institutional%20Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. Prepare College and all the stake holders for Peer team visit. 2. Plan to Convert IGNOU Classroom into smart Classroom. 3. Plan for English speaking and Personality Development Programme for students, teaching and non teaching staff. 4. Plan for celebrating different programmes time to time as per Government Orders without disturbing the class. 5. Plan to send proposal to increase the seat quata of M.Sc. Physics, Chemistry, Zoology and Botany. 6. Plan to initiate Distance education Programmes through Mollana Azad National Urdu University. 7. Plan to organize Seminar and U.P.Government Colleges Academic Convention. 8. Plan to organize a large Grand Alumni Meet. 9. Beautification of college premises. 10. Blood Donation Camp by college NCC unit. 11. Plan to publish College News Bulletin.