



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT RAZA POST GRADUATE COLLEGE
• Name of the Head of the institution	Dr. Promod Kumar Varshney
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile no	9412679526
• Registered e-mail	grpc_rmp10@rediffmail.com
• Alternate e-mail	grpg.rmp@gmail.com
• Address	Khushro Bagh Road Rampur-244901 (UP)
• City/Town	Rampur
• State/UT	Uttar Pradesh
• Pin Code	244901
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	MJPRU Bareilly				
• Name of the IQAC Coordinator	Dr. Seema Teotia				
• Phone No.					
• Alternate phone No.	9412662929				
• Mobile	8279897307				
• IQAC e-mail address	grpgnaac2017@gmail.com				
• Alternate Email address	seemateotia73@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.7	2006	28/02/2005	27/02/2010
Cycle 2	B	2.40	2013	05/01/2013	04/01/2017
Cycle 3	B	2.44	2019	08/02/2019	07/02/2024
6.Date of Establishment of IQAC	26/11/2006				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Faculty	Research and Development	UP Government	2021	101000	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Various programs were organised under "Mission Shakti" for women empowerment without disturbing the regular classes.	
International Women Day is celebrated.	
UG Ist year is executed under NEP-2020 by making proper planning.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Organisation of Youth festival, Rover-Ranger Camp, Annual day and NSS Camp	Youth festival, Rover-Ranger Camp, Annual day and NSS Camp were organised successfully
Proper Execution NEP 2020 for UG Ist Year	UG Ist year is executed under NEP-2020 by making proper planning.
Timely submission of AQAR	AQAR was submitted timely.
To prepare the academic calendar and to work accordingly	Academic Calendar was prepared and worked according academic calendar
To plan to organise the programs send by government time to time without disturbing the regular studies	Regular classes were arranged with different type of programs send by government
API forms for three Associate Professors were Checked for Professor Promotion	Three Professors were assigned level 14 pay scale

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15. Multidisciplinary / interdisciplinary

Science, Arts and Commerce are taught in Raza College. It is a multidisciplinary college.

Botany, Zoology, Chemistry, Physics, Industrial Chemistry and Mathematics are taught in Science stream.

In the arts stream, Hindi literature, English literature, Urdu, Persian, Sanskrit, History, Political Science, Economics, Geography and Psychology are studied.
16.Academic bank of credits (ABC):
Raza College is an affiliated College of MJP Rohilkhand University, Bareilly, From Session 2021-22 University has adopted the NEP-2020 at UG level. The college is also adopting Academic Bank of Credit as per the rules of the University.
17.Skill development:
According to the New Education Policy 2020, in the first four semesters of UG, students have to compulsorily take the skill development course. For this the college has signed an MoU with a private institution this year, from where the students of the college are doing different skill development courses.
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
Hindi literature, English literature, Urdu, Sanskrit and Persian language are studied in the college, along with this, History, Political Science, etc. are also studied in the college in which students understand Indian culture.
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Syllabus is designed in such a way to focus on outcome based education.
20.Distance education/online education:
The college has study center of IGNOU and Mollona Azad Urdu for the Distance education. According to the rules of the Uttar Pradesh government, the professors of the college also give online classes to the students from time to time.

Extended Profile

1.Programme

1.1

14

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 6828

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1625

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1200

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1 76

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 93

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	14
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	6828
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1625
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	1200
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	76
File Description	Documents
Data Template	View File

3.2	93
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	29
Total number of Classrooms and Seminar halls	
4.2	433891
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	45
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated Government Post Graduate College, the Institution is bound to follow the "UNIFORM CURRICULA" proposed by M.J.P. Rohilkhand University. The heads of each Department distribute the entire syllabus (UG 1 to PG 2) among the departmental colleagues equally. During activities of Subject Associations the students are asked to deliver seminars in the presence of teachers, so that these topics are well prepared from the point of view of their exam. In case the student is not able to clear any doubt the teacher concerned helps by giving additional and detailed information. In the practical subjects, Students are asked to perform all the experiments in the presence of the teacher. During the field trips the students get the chance to observe the natural habitats of animals and plants and heritage of Indian Culture and various geographical domain of our country. The final year students of U.G. and P.G. classes of nearly all the subjects have to appear for Viva-Voce. They are asked to prepare project (on the chapter of their choice). Apart from

academic exercise the students of the college under take co-curricular exercises and get chance of exposure to career counseling, guidance, placement tips and personality development, addressed by faculty members and outside source. Furthermore, students get chance of exposure to different cultural activities organized by the college during Koumi Ekta Week, Youth Festival and Annual Function. All such exposure help in building the all round development of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the college by taking into consideration the academic calendar of the university. The leaves declared by UP state Govt. also taken into consideration. The calendar contains complete information regarding the day of teaching, annual sports, cultural activities, probable dates of examination. However, the dates of activity of Career Counselling, Placement tips, remedial teaching, etc. are not shown in the calendar and are publicized from time to time. As far as adherence of college to the academic calendar is concerned, it is subjected to variation in response to dates of the admission examination (main and improvement) which are declared by M.J.P. Rohikhand University. The admission and examination in the college are held as per schedule of the university. Occasionally, some alterations are made keeping in view the weather condition. For instance, open camps of NCC and Rover Rangers are generally avoided on too foggy days. In general the college makes every effort to adhere the academic calendar, but some alteration is made in accordance with the admission and the exam schedule of university and weather condition (for the convenience of students). A copy of the academic calendar of the year 2021-22 is being attached.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university curriculum does not provide abundant space for running special course on cross cutting issues. Hence, the certificate, diploma or degree courses are not offered for the purpose. However, college makes every effort to make the students of the college aware on vital issues from different platforms of extension activities. Gender issues (Sex discrimination, women empowerment, sexual harassment, sexual abuse, women rights etc.), environmental issues (hygiene, ozone layer depletion, global warming, water pollution, air pollution, solid, liquid and electronic waste disposal, impact of toxicants etc.), Human values and Ethics (communal harmony, caste disparity, national integration, non-violence, love etc.) and health issues (Polio, AIDS, hygiene, dengue menace) etc. are widely addressed from the platform of NSS, Rover Rangers, Youth festival activities, NCC and National days by the speakers (faculty members, students and outside guest.) As far as Environmental issues are concerned, the U.G. students have to clear one paper "Environment" before offering the Degree. Thus, the knowledge on Environment issues is compulsorily offered to U.G. students. U.G. students cannot secure the degree without clearing the subject. Likewise, every U.G. student has to clear a mandatory paper on "Physical Education"

(Theory paper and Practical) every year. Thus, education on Environment and Physical education is compulsory for all the U.G. students (as per norms of M.J.P. Rohilkhand University).

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

6828

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1728

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Just after admission, the students are subjected to introductory session. The assessment of the learning levels of students is done by the faculty in the following ways: 1.The teachers gain a brief idea about the merit of students thoroughly the scores gained by them in a previous examination. 2.The faculty of the college keeps track of the performance of students as they progress through the course and by occasional tests, quiz, seminars and debates . 3. Based on the response, speed of comprehensions, enunciation of ideas and their assimilation and conceptual understanding, the advanced learners are identified. The slow learners are given extra care by following ways

- They are given special care in the classroom and asked to interact further outside the classes.
- They are further pressurized to prepare notes which are then scrutinized by the teachers
- They are provided special study material, continuously monitored, offered remedial programmes for conceptual learning and development.

The advanced learners are given additional care by following ways:

- They are stimulated to consult advanced books and literature from library.
- Teachers pose difficult questions to advance learners so that their interest and intellectual acumen are constantly checked.
- Teachers provide advanced online material to them and mentor them in order to motivate by providing the cutting edge materials to keep engaged.
- They are stimulated to engage themselves in project work to exploit their innovative capabilities.

- The meritorious students are further stimulated to proceed further for higher education and research and are offered career guidance and placement tips.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6828	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental mode of learning is frequently adopted by the students of Science (UG/PG), B.Ed. and certain arts subjects (Psychology, Geography etc). It provides greater opportunity to engage themselves intellectually, creatively, emotionally and physically. Firstly the teachers guide them in detail about the concept, theory, mode of observation, means of analysis, precautions and ways of presentation of results of exercises. Then, students engaged themselves in experimental learning which is monitored by the teacher concerned. In certain subjects, field work is performed by the students for the same task. The students of aforesaid subject have to appear in exams which are conducted by external examiners. The students are supposed to secure the passing marks (mandatory) otherwise they are not promoted in the higher class. The participative mode of learning is commonly adopted by the students of distance mode of learning (IGNOU students). The college offers 31 IGNOU courses. This mode of learning is also frequently exercised by B. Ed. Students. It encourages dialogues among and between the students. It is helpful in developing speaking skills and gives students the opportunity to practice by using the language of the discipline. The faculties act as counsellors while observing the participative mode of

learning.

It involves three basic components- seeking information, generating new knowledge and making decisions. Problem solving presupposes that students can take some of the responsibility for their own learning and take personal action to solve the problems, solve conflicts, discuss alternatives and focus on thinking as a vital element of the curriculum.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College strongly promotes use of advanced technology in the teaching learning process

Google classroom is used to manage and post course related information etc.

The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.

Online quizzes and polls are conducted to record the feedback of the students.

Lab manuals are sent to students WhatsApp group well in advance the experiment is performed.

ICT tools

Faculty members use laptop/computers for preparing notes and presentations. Five classes are equipped with projector screen and audio/video facility. Students are given exercises and assignments to complete at home using their own devices and required to present/submit in the class.

Online teaching platforms

College have been using Zoom/Google meet platforms for conducting online lectures for students and for seminars and meetings also.

E Resources

College has its own Study e-corner. Besides this UP Higher Education Digital Library is also serving the student.

<http://www.grpgcrampur.com/home/Studyecorner>

Smart classrooms

Five classrooms are smart classrooms. Seminar hall has equipped with Projector and Audio/Video Facility. Seminar hall is also used for various guest lectures and for other Programs like Prime Minister's "Mann ki Baat" etc.

NPTEL Raza College is the host of SWAYAM NPTEL Local Chapter .

<https://nptel.ac.in/LocalChapter/statistics/3426/>

Computer Labs

There are two computer labs in College. Apart from this all department has the facility of Laptop/Desktop, Printer, projector etc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

477.5

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation of students is officially dependent upon their performance in the University exams . The University does not give any weightage to the score sheet of internal evaluation. Nevertheless, the college teachers make every effort to perform different exercises relating to internal evaluation, in order to identify the slow and advance learners. All such exercises are mainly aimed to raise the academic standard of the students and to provide them exposure for their holistic development.

The faculty of college has developed the "in class questioning" as regular feature during and after the delivery of lectures to make alert and sensitive during that time. They intend to analyze the answers given by the colleagues (degree of accuracy of answers) and tend to elaborate the answers. Accurate answers given by the teacher in the class is easily grasped by the students and is quite helpful in clearing the concepts about the topic and is helpful in developing their interest in the subject.

Since the results of "class tests", occasionally conducted by the teachers, are openly communicated in class rooms, the students develop a tendency to exhibit their supremacy of knowledge on the subject. After the scrutiny of tests, further guidance by teachers provokes them to gather detailed and advanced knowledge about the subject.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of dealing with exam related grievance is quite powerful, time bound and efficient by following the description

1. The student of all the classes fills the exam form online. There are separate forms for regular, private/ ex and special permission students.

All the answer books of students are sent to university for Evaluation.If any student is not satisfied with the marks, he/she may submit a request (with prescribed fees) for the scrutiny of answer books. His/her answer book is evaluated second time and revised mark sheet is issued by the university.

In case the student is still unsatisfied with his/her performance/score, the university conducts improvement exams (usually in September). The improvement exam forms are also filled online. The UG students can appear for improvement in only one subject and PG students can appear in one paper. After the improvement exams revised mark sheet is issued.

Likewise, if some students fail to appear in practical exams (due to illness or otherwise), the university gives another chance to him. The applications are invited in the month of June and student seeking to appear in second practical exam are asked to do so in one college (the name of the college, date, time etc. is communicated to student through SMS/Email by the university).

Even if, someone is dissatisfied the provision of scrutiny and improvement exam is there for recovery.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Institute has contributed, in large part, to the recommendations of the UGC on Evaluation Reforms in Higher Educational Institutions in India. The recommendations

provide necessary mechanisms to implement outcome-based education in Educational Institutions in India.(https://www.ugc.ac.in/pdfnews/4258605_Reportof-the-Committee-on-Evaluation-Reforms.pdf).

- Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the collegewebsite and communicated to teachersand students.
- The Program Education Objectives (PEO)have been categorized in to three sections such as Academic Values, Social Sensibilities and Moral and Spiritual Values. Integrating different stakeholders of the systems, the competencies and the performance Indicators for each of the Program Education Objectives are also defined and which in turn lead to design of comprehensive course level competencies and performance indicators. Programme Assessment Plan detailing the different Assessment types are also designed.
- Program outcomes are derived from the Program Education Objectives and are fine tuned to the specifics of each program.
- All students are apprised of the objectives and expected outcomes of their programme on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes, Program Outcome and Program Specific Outcomes of different subjects have been displayed on the website of the institution. The teacher concerned explains the outcome of every paper as well as general utility and practical application of their subject, with respect to the market value and job prospects.

The outcome of every paper and entire subject are mainly measured by the score obtained by students in University exams. Students under low score (in spite of better potential) are advised to

appear in the improvement examination. They offer further counselling and provided with more relevant literature. Increased knowledge and renewed interest, provoke the student to gather more knowledge and score better.

The program outcome and Program Specific Outcomes of the subject are very much helpful to students while preparing for competitive exams and for hunting for a job or running their own business. The students are exposed to the utility of the POs and PSOs of subjects during the career counselling session organized by the Department or addressed by faculty of resource persons. After the completion of courses, students are further given placement tips. Unfortunately, many of the students are unable to communicate their placement to the institution, but many of them tend to retain the connection. The measurement of PSOs of the subjects is mainly done on the basis of success of students in getting the placement or setting up their own business on the basis of knowledge acquired by them on the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://www.grpgcrampur.com/Img/Student%20Satisfaction%20Survey%20Government%20Raza%20PG%20COLLEGE,%20RAMPUR%20\(U.P.\).pdf](http://www.grpgcrampur.com/Img/Student%20Satisfaction%20Survey%20Government%20Raza%20PG%20COLLEGE,%20RAMPUR%20(U.P.).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government Raza P.G. College, Rampur is one of the oldest institutions of U.P. State Govt. (73yrs old, established in1949). It is offering educational facilities at UG and PG level in Science (5 Subjects PG and 6 Subject UG), Commerce (UGand PG) and Arts (8 Subjects PG, 13Subjects UG) and teacher education (UG). All the teachers of the college are well qualified and recruited by the U.P. State Govt. It is offering educational facilities to students (boys and girls) in an area which was often considered as educationally backward. Since, the district Rampur is Muslim dominated and has a big rural belt having deprived category population. Since, the Muslim community was earlier comparatively reluctant in educating their wards (especially the females). Govt. Raza P.G. College, Rampur has emerged as an institution offering opportunities of education to students mostly from deprived community (especially the females). The courses offered are of course traditional, but the subject knowledge provided is helpful to students in their academic upliftment. Furthermore, the different socio-cultural activities performed in the college (from the platform of NSS, RR, NCC, Youth festival and annual function.) are helpful in the holistic development of students. Furthermore, the activities of Career Guidance cells (offers placement tip and personality development clues) and remedial coaching further help them in building their career. The overall atmosphere of the college is incubation centric and faculty members make all efforts to transfer their knowledge to students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

48

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

33

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institutions arranges sensitizing programs as NSS camps.organized in the interior areas, with the help of gram pradhans of the concerned village. In the morningthe campers visit door to door to carry out cleanliness programme to aware the local residents(villagers) about different issue i.e.hygienic condition, benefits of education, gender equality, civil rights, voters awareness, gender sensitivity and women empowerment, harms of tobacco and alcohol usage, bad effects of gambling, health issues(Dengue, Malaria, AIDS, Polio, Cholera, Typhoid, Jaundices), blood donation, conservation of water and electricity, compulsory toilet installation and aspects of cleanliness. After lunch time the local villagers (specially, children are invited to attend the post lunch address by dignitaries. Dignitaries/experts from different field (doctors, dentists, eye specialists, T.B officer, a pathologist from district hospital; Legal Advisors, chakbandi Adhikari - for local land issues; district food officer (with team); traffic police officer; RTO; BSA; local educationists and social activists are invited to address the students and local residents of the area. Thus, the local community is highly

benefitted by the acts of the institution.

Before setting the camps, the students and all the faculty members are asked to donate their belonging(clothes, books, goods etc.) which are donated to needy local villagers.

The local residents are invited to participate in different cultural and sports activities performed by camperstudents. The acts performed on such occasions are quite helpful in promoting communal harmony, brotherhood and nationalism

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

32

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1344

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In College there are 76 teachers. (Males 51 and Females 25). The number of Associate Professors is 11 and Assistant Professors 65. Well maintained and cleaned classroom has required furniture and facilities for the students. Seven departments, have computer and internet device are having their laboratories which are properly maintained with required equipment for the practical learning of the students. All the seven Departments have a computer facility also. The various laboratories of various departments are:

Laboratory of UG and PG

Chemistry Physics Zoology Botany

Geography

Psychology Laboratory of UG B.Ed.

Laboratories have enough space for accommodating the students. There are one fully AC Computer lab and another non AC Computer Lab which has 32 computers in proper working mode and there is a special course of computer, for all students. There is a Jio Wi-Fi

network, which is available to all students and faculties. Moreover, all the 14 PG Departments (Zoology, Botany, Chemistry, Physics, Maths, Commerce, Hindi, English, Urdu, Psychology, Geography, Economics, History, and Political Science) are research centres and the faculty members of most of the departments are recognized supervisors. Hence, there is no dearth of instrumentation and literary facilities for conducting active research in cognate fields. Moreover, at present one department (Zoology) has continuously supervised research projects sponsored by UGC, CSIR, DST, CST since last 20 years (8 completed). The Research labs of this department has acquired quite sophisticated instruments for working on Phthiraptera and Toxicology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.grpgcrampur.com/Img/Classroom.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports and Physical Education. A games field measuring 320 feet x 120 feet has been provided by the U.P. State Govt. The sport room of the college comprises 3 chambers (measuring 16 x 19 feet, 10 x 19 feet and 26 x 10 feet). The last chamber is used as a store of sports equipment. All the necessary equipment for Athletics (races, hurdle race, long jump, high jump half step jump, ball throw, discus throw, shotputs - for boys and girls), outdoor games (cricket, football, hockey, basketball, badminton) and indoor games (Table Tennis, carom, chess etc.) are abundantly available in the sports room. The college has a cemented badminton court (measuring 20 x 44 feet) and a basketball court (measuring 94 x 50feet).The college has soft court for Volleyball (measuring 296 x 59 feet). A cemented platform is available in the central ground of the campus for cultural activity. Annual function, youth function and Alankaran Samaroh are organized in tentage built (at the time of the function) in front of the stage. The cultural committee of the college conducts following competitions on the different occasions - singing, dancing, menhadi, Rangoli/wall painting, flower pot/bouquet preparation in addition to drawing (chart), slogan writing, essay writing, extempore, debates. The winners or cultural activities are offered certificates and

mementos for the purpose. In this way, the college spares considerable time and resources to promote cultural activities for the holistic developments of boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.grpgcrampur.com/Img/Classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

433891

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For the automation of Library software Soft Granth(Multifacet Software Systems Private Limited, Kanpur) has been acquired by the Library. The Library has started the automation since 05/09/2019. Till date , 10,000 books have been listed in the software. The cost of the software is 2,49,000. It may be noted that RUSA has already sanctioned a sum of Rs. 32.13 lacks for automation of the Library. The college has already procured budget estimate for the automation of all the 83405 books of Library from a state Govt. Agency (UPDESCO). The process is bound to be undertaken. The complete automation will take place as soon as the aforesaid grant is released by RUSA. The college has started using shodhganga through IR@INFLBNET and UGC Infonet, since 4 Oct. 2016.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

96

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has sum of 57 desktops and 14 laptops in the campus out of which the 14 laptops and 47 desktops are working condition. Thus, college has been using ICT for quite long.
- The college is having 4 LCD, 1 multimedia and 7 over head projectors. The aforesaid equipments are being used for teaching-learning.
- The college campus is covered by the WiFi system installed by JIO. Recently, the BSNL has also fitted a Wifi system.
- Furthermore, the computer room and research lab are fitted with modem of BSNL to avail internet service. Occasionally the SIM of different agencies are also used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

433891

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The time table of college should be prepared in a manner that every classroom should be occupied and fully utilized.
- The sport field (main playground, basketball court, badminton court and soft volleyball court) should be used by

the desirous players during free periods. Indoor games will be allowed during leisure periods. The sport material to be used for indoor/outdoor games will be issued to students accordingly.

- The reading room will remain open during the college hours (for boys and girls). The students will be issued reading material (magazines, newspaper, and competitive books) only during their leisure periods. The library will issue the books to students by a card system according to the time allotted for the purpose. Clockwise time table (indicating the days and time) for allotment will be displayed on the library gate for the purpose.
- In order to ensure the optimal utilization of laboratories batches of students will be prepared clockwise. In case of power failure, supply of electricity and water will be ensured by a backup system. Proper cleanliness and hygienic condition will be ensured inside classrooms, laboratories, library, sport complex, reading room, girl's common room and the toilets.
- First priority for the usage of computer room will be given to the students of vocational course and the staff members.
- The other students of the college may also avail computer and internet services whenever systems are free.
- The library will remain open for useduring college hours. Visitor register will be maintained in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1855

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

501

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt. Raza P.G. College, Rampur is a Govt. Institution and student union election are held only after the official notification by Govt., in this regard.

Last time election were held 10yrs. ago. Since then, the student union election (on the lines of Lingdoh committee) has not been held. However, the student's participation is assured in most of the important academic and administrative committees of the college. Prominent student's, are invited for consultation in academic affairs. Captains and athletic champions are included in consultation for various sports activities. Likewise, students having shown considerable interest in extension activities are invited for preparing the activity schedule of NSS, RR, and NCC. Likewise, the student's who excel in cultural activities are assigned responsibilities in cultural programs of the college.

Most of the subjects are having subject associations. The students for each class (UG 1 to PG 2) are selected (by students) as office bearers of subject association and are responsible for conducting quizzes, extempore debates, essay competition, chart and slogan competition as well as student seminars. So, in spite of absence

of the elected union the students are given a due share in various academic and administrative acts of an institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is of great importance to any institution. The alumni play a vital role in the continued development of an institution. Volunteering their time also benefits the college. It's not only about the betterment of the college, but it benefits the alumni as well because when their alma mater continues to remain with popular and prestigious institution, the value of their degree increases as well. Another way alumni can help colleges in a non-financial way is by proposing other alumni for internships or jobs. Hence they contribute to their college by referring the prospective students. They can meet with some of their acquaintances who are on the lookout for students. Alumni of the institution have a first-hand information about the good and

the bad of their institution. Thus, they are the ones who are full of information and suggestions in every aspect.

In our institution, we have an Alumni Association, which meets twice every year to discuss the problems of the students and provides commendable suggestions. In the alumni's view, the administration of the institution is very competent and satisfactory. The students here do not face any problem regarding notorious elements as they are not allowed in the premises. Ragging is taboo and the students here excel in a very healthy and salubrious environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and goals of the institution are clearly publicized on the website, and printed in annual magazine and admission brochure. The effectiveness of leadership in the institution has a dual purpose. On one hand an effective leader has to utilize the right resources for the right task as desired by the level of importance. On the other hand, students can learn from the leaders' actions and this enables them in developing a sense that being effective is not just theoretical. Hence, the incharge of an educational institution needs to be familiar with the theoretical concepts and best practice relating to educational administration.

The leadership of the institution encourages the faculty by developing suitable policy to address the emerging problems in the

job market. The institutional leadership reinforces the culture of excellence through creating spiritual forums, literary forums, yoga and mind control programmes, personality development programmes, and academic pursuit through research centers. The following procedures are adopted to monitor and evaluate the policies and plans of the institutions

1. To transform the students into useful, employable and productive citizens through providing quality education and skills.
2. To identify, attract, motivate and maintain a team of quality professionals who would play a key role in the building high caliber students.
3. To train the faculties in order to enhance the teaching ability which is evaluated through appraisal and feedback from the students.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/Vission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Decentralization emphasizes the institution building framework characterized by clear definition of objectives and emphasis on achieving them, establishing criteria of efficiency, optimizing results, making timely decisions and evaluating and learning from experience. The head of the institution (Principal) has independent decision making authority in regard to granting study leaves, budget adjustments through transferring funds from one head to the other.
- Decision making is also regarded as the most important process among the management process. It is a process of making a choice from a number of alternative to achieve a desired result. Government around the world are introducing a range of strategies aimed at improving the delivery of education services. Decentralizing decision making authority to parents and communities fosters demand and ensures that institutions provide the social and economic benefits that best reflect the priorities and values of those local communities. Such decision is referred to in the research literature as participatory decision making. In an institution participatory decision making is based on the

idea that active involvement of teachers, parents or community members in institution decisions will lead to improve institution performance.

- Decentralization of constitutional affairs and the participative management of the Govt. Raza P.G. College, Rampur is reflected in list of committee formed by Principal from this point of new. Exact composition of committee is bound to exceed the limit of description (500 words) but name of committee, name of coordinate and number of members is shown in Uploads.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/img/college_committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective/Strategic plan and Deployment documents are available in the institution Response: The strategic development plan of the college has been devised through rigorous deliberations with different academic and administrative bodies, devoted teachers, students and stakeholders. The main objective of the task was to pioneer the college in the area of higher education, research and extension activities.

Teaching and Learning The college intends to pursue BOS of University to bring more advancement in the curricula in order to inject skill oriented/job oriented features in the syllabi.

Researching & Development

- Stimulation of teachers to secure projects from central (UGC, CSIR, DST, DBT, ICAR, ICMR ICSSR), state agencies (CST) as well as industries.
- Organization of seminars/workshops/symposia in college premises and stimulation of teachers to present the papers/articles in national/international seminars / conference.

Community welfare

- Activities of students/teachers from platforms existing in NSS, RR and NCC.
- Sensitizing communities about the advantages of ICT and hygienic measures.

Human Resource Planning and Development

- Developing a mechanism for identifying the human resources required for jobs in different sector.
- Undertaking measures to improve the efficiency of teaching and non-teaching staff.

Industry Interaction:

- Development of MOU with industries / corporate sector for training / exposure of students. Promotion of the role of Career Counselling And Placement Cells.
- Stressing BOS of university to incorporate the chapters relating to skill development needed for entry in emerging industries/startups.

Internationalization

Campus and infrastructure development

Diversification of Courses

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.grpgcrampur.com/img/Annual%20Calendar.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Organization structure of Institution:- The Organisational structure of this institution is per U.P. State Govt. norms.

2. Governing body/Committee:-Being a Govt. College there is no local governing body. The RHEO, Bareilly Zone has been assigned responsibility are setting urgent matters into consideration.

Thereafter, the technical issues are handled by Assistant Director Higher Education (services), Joint Director (Higher Education) and The Director of Higher Education.

3. Administrative staff:- The college have various administrative staff. The head of this institution is the Principal. There are two senior clerks, 7 Junior clerk, 22 peon, one Daftari and Office Superintendent in this institution.

4. Function of various bodies: Every staff member of the college has been assigned specific duty in committees.

5. Service Rule & Procedure: The college follows all the service rules of guided by U.P. State Govt. for Assistant Professors and Associate Professors. The clerical and groups D staff of the institution also follows U.P. government rule and procedure.

6. Recruitment: Teachers (Assistant Professors) posts are filled by U.P. Public Service Commission, Allahabad.

7. Promotional Policies:- U.P. Govt. Has adopted UGC guidelines based on API system for promotion.

8. Grievance redressed cell:- The Problems indicated by students are handled by proctorial board/Grievance redressed cell. In this addition college has Anti Ranging committee, women cell and female warden to handle the issues raised by college girls.

9. Uploading Organisation:- College staff list is uploaded on the website of institution.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/img/college_committee.pdf
Link to Organogram of the institution webpage	http://www.grpgcrampur.com/Downloads/6.2.2%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a Government institution governed by U.P.State Government, all the welfare schemes provided to the state employees are admissible to the college staff.

- College employees can get a sanction of 75% of the amount deposited by them in their GPF account for constructing house/education of ward/marriage of the ward or during illness.
- The college employees enjoy full medical reimbursement facility.
- All the employees of the college are covered under GIS of U.P. State Government. Furthermore, in case of eventuality the ward of the deceased employee is offered a job in the college as per Government rule.
- The University deducts 5% of the sum of total remuneration of exam copies evaluated. In case of long illness, injury or death of an employee the ward of the employee/teacher is granted a handsome sum from the Teachers Welfare Fund.
- The female employees are liable of maternity leave of six months. Furthermore, female employees are sanctioned 2 yrs. of Child Care Leave.
- U.P. Government also offers loan facility to its employees for buying of a house or vehicle.
- Being a Government servant, the employee of the college is liable to transfer. In case of transfer they are paid TA/DA and disturbance allowance.
- Lastly, being a U.P. Government employee the pension is granted to those, who joined before 2005. Such employees are given gratuity, leave encashment and commutations. For those

employees who have joined after 2005, separate scheme is in operation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the teacher of the college is compulsorily asked to fill Annual Confidential Report (ACR) in the month of April every year. More importantly, the entire contribution has to be listed in the ACR.

The aforesaid ACR is firstly forwarded by the concerned head of the department and then evaluated by the Principal. On the basis of all round performance, the teacher is given Grade 3 (excellent), 2 (very good), 1 (good) or 0 (normal). Teachers not falling even in 0 category are given a "bad entry". The ACR graded by the Principal of the college is sent to the Directorate of Higher Education, Allahabad.

U.P. State Govt. confers two awards on 5th September (Teachers day) every year to 9 teachers (3 Saraswati Samman and 6 Shikshak Shri Samman). Entire contribution of teacher in teaching, extension works, researching and developmental work is taken into the consideration in the format of the application form. Award winning teachers are given cash award of Rs. 3,00,000 for Saraswati Samman and Rs. 1,50,000 for Shikshak Shri), a memento, a certificate and a shawl along with 2 years of extension of service by the Ministry of Higher Education.

Thus, the fullproof performance Appraisal system of the college is very useful in maintaining of the academic environment of the college with high level of administrative efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The purchases in the departments are made through Head of the departments. For other purchases the college has a Purchase Committee.
- In the month of March, the Principal of the college, appoints a three member committee for each Department) for Annual Verification of stock register.The aforesaid report is then countersigned by the Principal.
- The purchase committee of the college is responsible for all the items purchased in the college. All thequotations/tenders are opened in presence of at least 5

members. The comparative table indicating the prices of different item quoted by vendors is further signed by members of the purchase committee. Lowest rate quoted by vendors is encircled by red ink. Likewise the bills of each firm are also signed by incharge of Deptt. Before being presented for payment.

- Grants received and used by the college from other agencies (central/ state) are audited firstly by Chartered Accountant.
- Regional auditor of State Government (Moradabad office) conducts auditing of accounts every year.
- Audit team from the Directorate of Higher Education U.P. Visits occasionally to perform sample auditing. Audit party from auditor general (Central- Allahabad) visits the college regularly and conducts sample auditing.
- Grants relating to RUSA are monitored by RUSA committee and from UGC by the UGC Committee. The college has a separate committee for monitoring building work (Building Committee)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The finance committee consisting of Principal, senior

teachers and IQAC coordinator, monitor the effective use of financial resources. After the receipt of funds the committee monitors its distribution and expenditure to ensure the optimal utilization of financial resources.

- IQAC stimulates the staff members to secure funds from different funding agency (UGC, CSIR, DST, CST etc.) in the form of projects. Funds obtained from RUSA are monitored by RUSA committee and from UGC by UGC committee. All the financial documents are verified and the audited income/expenditure report and utilization certificate are sent to concerned agencies.
- The purchase committee of the college ensures the norms and quality of purchases made in the college. In order to mobilize funds from outsources, cycle stand is run by contract by a private agency. The contracts of sale of fruits (mango, litchi etc.) from trees present in the college are given through auction. Likewise, contract of honey (from bee hives of trees) is also given.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC plays important role in defining, planning and monitoring quality assurance and quality enhancement to promote culture of excellence in the system.
- IQAC are responsible for conducting annual academic audits in the different departments.
- The admission of research scholars and the progress of their works are also taken into consideration by the IQAC.
- The planning and execution of the extension activities performed by different wings are also monitored by IQAC. The IQAC stimulates the cultural activities performed on different functions including youth festival to promote cultural heritage and communal harmony.
- IQAC promotes formation and activities of different subject associations (run by different departments).
- IQAC are responsible for publicizing the vision, mission, goals and code of conduct, core values and admission

policies of the college through advertisement, admission brochure, college magazine and website.

- The IQAC stimulates department using AV and ICT in teaching methodologies. The activities of the career counselling cell, placement cell, the alumni association are also guided by IQAC. Special attention to weaker students and the students from deprived community are also guided by IQAC. Remedial coaching and NET/SET coaching to the deprived community are also stimulated by IQAC.
- Financial assistance to needy students in the form of scholarship is an important task of IQAC.
- IQAC are ultimately responsible for preparation of the developmental plan of the college and timely submission of AQAR to NAAC.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/IQAC
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The revival of teaching learning process and methodology of the college is the prime task of IQAC. The IQAC of the college comprises of the Principal, senior teachers, one teacher coordinator, office superintendent, Librarian, students, Alumni and at least two external experts who are noted academicians. One of the external expert is the Ex-Director of Higher Education, U.P. Student friendly pedagogy is adopted on the advice of IQAC. The assessment of learning outcomes at periodic intervals is also performed by IQAC with the help of departmental members. The external members of IQAC and faculty representatives provide guidelines for assuring quality and excellence in teaching and evaluation. Example 1: Verification of PBAS Performa of teachers for promotion under CAS by the IQAC. After the implementation of new guidelines by UGC for career advancement of teachers (UGC regulation 2018) U.P. the State Higher Education Department issued Annual performance Board appraisal cum ACR performa for career advancement. The aforesaid Performa duly filled by the teachers for his career advancement is forwarded by the Principal, to the Director, Higher Education U.P., only after its verification by the IQAC. It has created a great impact on the measure of academic

excellence as the quality teaching has become linked to career advancement of teachers.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/IOACATR
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.grpgcrampur.com/Home/IOAC
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- As per rules of U.P government, females are given 20 % horizontal reservation in all the admissions(in every category i.e. SC/OBC/ General)as well as appointments inteaching and Non-teaching).
- The college has female warden and a committee to tackle atrocities on women. Women cell deals with issue of safety, security and counselling of female students and staff.
- Gender sensitization programs are conducted every year from

platforms of NSS/RR/Youth festival to create awareness about their rights and privileges in the work environment.

- Feedbacks from female students on their needs and opinion are frequently sought and taken into consideration.
- There is a separate room for girls (Girls common room) with open space equipped with benches in its premises. The GCR is equipped with two toilets and a TT table. So, in spare time female students need not wander here and there in the campus. The reading room of the library is also frequently used by females.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- The college maintains hygienic condition in the campus.
- Awareness programs are very frequently organized through different platforms (NSS, RR, and Eco-club).
- Flexi-banners are posted to make them aware about the issue.
- The college has installed plastic drums (painted green) in stands on 8 places, bearing the slogan "Use Me". These drums are scattered in the campus and all the students are asked

to drop the solid waste in such drums. The solid waste is finally collected from such containers and disposed off in the municipality vehicle. Apart from this deep pits are made in the ground. Dry leaves are poured in it and covered with soil to make the land fertile.

- The liquid waste from batteries, chemical and laboratory pipes is properly disposed and never allowed to mix with general water.
- The e-waste (computer parts-mother board, chips and capacitor) are often given to students for study purpose or returned to agencies to reduce the waste. In other words e-waste is not allowed to be accumulated on campus.
- Till now no radioactive waste is produced, when it will be collected, college will send it to AERB(Atomic Energy Regulatory Board).

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways

4. Ban on use of plastic**5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college Vision, Mission, Goals and action for that signifies our commitment towards the development of society with continuous traditional values.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socioeconomic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Swami Vivekanand, Sarvepalli Radhakrishnan, Lal Bahadur Shastri, Sant Ravidas. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year.

The institution organizes a three days Youth and Cultural festival, "UMANG" every year to promote cultural, regional, linguistic, communal socioeconomic activities. NSS, Rover Ranger and NCC Units of our college organises various programmes related to social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raza College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26 th Nov 2021, Constitution day was celebrated which was organised by Political Department.

Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence Day is also celebrated every year on 15 August to highlight struggle of freedom and importance of Indian constitution.

NSS activities and NSS activities The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values.

Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.grpgcrampur.com/img/code%20of%20conduct.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code A. All of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Being a State Government Institution the college is officially bound to celebrate and organizes national and international commemorative days, events and festivals. Some of the special celebrations are made on the following dates: 15 August - Independence Day Celebration 5 September - Teachers day (Birth Anniversary of Dr. Sarvopalli Radhakrishnan)

02 October - Gandhi Jayanti and Lal Bahadur Shastri Jayanti 31 October - Sardar Vallabh Bhai Jayanti 11 November - Mollana Azad Jayanti 14th Nov. - Children's day (Birth Anniversary of Pandit JawaharLal Nehru) 25 December - Atal Bihari Vajpayee Jayanti 12 January - Swami Vivekanad Jayanti 23 Jan - Neta Ji Subash Chandra Bose Jayanti 25 January - Voter's Awareness Day 26 January - Republic Day Celebration 8 March - International Women's Day 14 April - Dr. Bhim Rao Ambedkar Jayanti 17 April - Chandra Shekher Azad Jayanti

21 June -International Day of Yoga on Mission Shakti Amrit Mahotsav

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

1. Title of the Practice: "Alankaran Samaroh"
2. Objective of Practice: To encourage and felicitate the meritorious students.
3. Context: To boost the first, second and third rankers at college level for their efforts.
4. The Practice: The college releases a list of teachers given responsibility of preparing the class wise merit list by the examination cross rolls. The list of topper, second and third position holders of each class is handed over by the concerned teachers to the master of ceremony of Alankaran Samaroh.
5. Evidence of success: The glowing faces of mentioned students and their craze for getting a group photo with their subject teachers itself show, their dept affection towards the college for organizing the event.
6. Problems Encountered and Resources Required: No problem was encountered during the organization of event.

BEST PRACTICE - 2

1. Title of the practice: "Youth festival in the campus".
2. Goals: To identify and promote cultural talent among the students.

3. Context: Many of the students have instinctive talent in various cultural fields.
4. The Practice: The college organizes competitions on at least 15 activities i.e. Group Discussion, Self Made Poetry Recital, Extempore Debate, Slogan writing, cartoon making, Rangoli, Mehendi, Quiz, Bouquet, Fancy Dress, Solo Singing, Nukkad Natak, Story writing, Essay writing and Memoire writing.
5. Evidence of Success: Mass involvement of students as participants and spectators of events organized in youth festival is itself an evidence of success.
6. Problems Encountered and Resources Required: No problems were encountered in organizing the event.

File Description	Documents
Best practices in the Institutional website	http://www.grpgcrampur.com/Img/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is a 71 year old institution located in an educationally backward Rampur district, which has 70% Muslim population. Moreover, the population of the neighbouring areas of Rampur is quite economically weak. As per tradition the Muslim community is reluctant in educating their wards, especially the females. Hence, after its establishment the college has taken the lead in bringing a traditional, educationally and economically deprived sector, of the population in the main national stream. The Muslim community is now happily encouraging their wards in being educated at the college is continuously disbursing scholarships. Several pass outs of the deprived community, have acquired prestigious positions in various sectors and others are being engaged in local services. Numerous opportunities have created a stimulus in the deprived community. Thus, the college has a credit of serving the standard education to the wards of economically and educationally backwards population of the area and in playing a leading role in promoting the cause of communal harmony.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Being an affiliated Government Post Graduate College, the Institution is bound to follow the "UNIFORM CURRICULA" proposed by M.J.P. Rohilkhand University. The heads of each Department distribute the entire syllabus (UG 1 to PG 2) among the departmental colleagues equally. During activities of Subject Associations the students are asked to deliver seminars in the presence of teachers, so that these topics are well prepared from the point of view of their exam. In case the student is not able to clear any doubt the teacher concerned helps by giving additional and detailed information. In the practical subjects, Students are asked to perform all the experiments in the presence of the teacher. During the field trips the students get the chance to observe the natural habitats of animals and plants and heritage of Indian Culture and various geographical domain of our country. The final year students of U.G. and P.G. classes of nearly all the subjects have to appear for Viva-Voce. They are asked to prepare project (on the chapter of their choice). Apart from academic exercise the students of the college under take co-curricular exercises and get chance of exposure to career counseling, guidance, placement tips and personality development, addressed by faculty members and outside source. Furthermore, students get chance of exposure to different cultural activities organized by the college during Koumi Ekta Week, Youth Festival and Annual Function. All such exposure help in building the all round development of students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is prepared by the college by taking into

consideration the academic calendar of the university. The leaves declared by UP state Govt. also taken into consideration. The calendar contains complete information regarding the day of teaching, annual sports, cultural activities, probable dates of examination. However, the dates of activity of Career Counselling, Placement tips, remedial teaching, etc. are not shown in the calendar and are publicized from time to time. As far as adherence of college to the academic calendar is concerned, it is subjected to variation in response to dates of the admission examination (main and improvement) which are declared by M.J.P. Rohikhand University. The admission and examination in the college are held as per schedule of the university. Occasionally, some alterations are made keeping in view the weather condition. For instance, open camps of NCC and Rover Rangers are generally avoided on too foggy days. In general the college makes every effort to adhere the academic calendar, but some alteration is made in accordance with the admission and the exam schedule of university and weather condition (for the convenience of students). A copy of the academic calendar of the year 2021-22 is being attached.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The university curriculum does not provide abundant space for running special course on cross cutting issues. Hence, the certificate, diploma or degree courses are not offered for the purpose. However, college makes every effort to make the students of the college aware on vital issues from different platforms of extension activities. Gender issues (Sex discrimination, women empowerment, sexual harassment, sexual abuse, women rights etc.), environmental issues (hygiene, ozone layer depletion, global warming, water pollution, air pollution, solid, liquid and electronic waste disposal, impact of toxicants etc.), Human values and Ethics (communal harmony, caste disparity, national integration, non-violence, love etc.) and health issues (Polio, AIDS, hygiene, dengue menace) etc. are widely addressed from the platform of NSS, Rover Rangers, Youth festival activities, NCC and National days by the speakers (faculty members, students and outside guest.) As far as Environmental issues are concerned, the U.G. students have to clear one paper "Environment" before offering the Degree. Thus, the knowledge on Environment issues is compulsorily offered to U.G. students. U.G. students cannot secure the degree without clearing the subject. Likewise, every U.G. student has to clear a mandatory paper on "Physical Education"

(Theory paper and Practical) every year. Thus, education on Environment and Physical education is compulsory for all the U.G. students (as per norms of M.J.P. Rohilkhand University).

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

33

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the	A. All of the above
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institution from the following stakeholders Students Teachers Employers Alumni	
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

6828

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1728

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Just after admission, the students are subjected to introductory session. The assessment of the learning levels of students is done by the faculty in the following ways: 1. The teachers gain a brief idea about the merit of students thoroughly the scores gained by them in a previous examination. 2. The faculty of the college keeps track of the performance of students as they progress through the course and by occasional tests, quiz, seminars and debates. 3. Based on the response, speed of comprehensions, enunciation of ideas and their assimilation and conceptual understanding, the advanced learners are identified. The slow learners are given extra care by following ways

- They are given special care in the classroom and asked to interact further outside the classes.
- They are further pressurized to prepare notes which are then scrutinized by the teachers
- They are provided special study material, continuously monitored, offered remedial programmes for conceptual learning and development.

The advanced learners are given additional care by following ways:

- They are stimulated to consult advanced books and literature from library.
- Teachers pose difficult questions to advance learners so that their interest and intellectual acumen are constantly checked.
- Teachers provide advanced online material to them and mentor them in order to motivate by providing the cutting edge materials to keep engaged.
- They are stimulated to engage themselves in project work to exploit their innovative capabilities.
- The meritorious students are further stimulated to proceed further for higher education and research and are

offered career guidance and placement tips.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6828	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental mode of learning is frequently adopted by the students of Science (UG/PG), B.Ed. and certain arts subjects (Psychology, Geography etc).It provides greater opportunity to engage themselves intellectually, creatively, emotionally and physically. Firstly the teachers guide them in detail about the concept, theory, mode of observation, means of analysis, precautions and ways of presentation of results of exercises. Then, students engaged themselves in experimental learning which is monitored by the teacher concerned. In certain subjects, field work is performed by the students for the same task.The students of aforesaid subject have to appear in exams which are conducted by external examiners. The students are supposed to secure the passing marks (mandatory) otherwise they are not promoted in the higher class. The participative mode of learning is commonly adopted by the students of distance mode of learning (IGNOU students). The college offers 31 IGNOU courses. This mode of learning is also frequently exercised by B. Ed. Students . It encourages dialogues among and between the students. It is helpful in developing speaking skills and gives students the opportunity to practice by using the language of the discipline. The faculties act as counsellors while observing the participative mode of learning.

It involves three basic components- seeking information, generating new knowledge and making decisions. Problem solving presupposes that students can take some of the responsibility for their own learning and take personal action to solve the problems, solve conflicts, discuss alternatives and focus on thinking as a vital element of the curriculum.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College strongly promotes use of advanced technology in the teaching learning process

Google classroom is used to manage and post course related information etc.

The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching- learning process.

Online quizzes and polls are conducted to record the feedback of the students.

Lab manuals are sent to students WhatsApp group well in advance the experiment is performed.

ICT tools

Faculty members use laptop/computers for preparing notes and presentations. Five classes are equipped with projector screen and audio/video facility. Students are given exercises and assignments to complete at home using their own devices and required to present/submit in the class.

Online teaching platforms

College have been using Zoom/Google meet platforms for conducting online lectures for students and for seminars and meetings also.

E Resources

College has its own Study e-corner. Besides this UP Higher Education Digital Library is also serving the student.

<http://www.grpgcrampur.com/home/Studyecorner>

Smart classrooms

Five classrooms are smart classrooms. Seminar hall has equipped with Projector and Audio/Video Facility. Seminar hall is also used for various guest lectures and for other Programs like Prime Minister's "Mann ki Baat" etc.

NPTEL Raza College is the host of SWAYAM NPTEL Local Chapter .

<https://nptel.ac.in/LocalChapter/statistics/3426/>

Computer Labs

There are two computer labs in College. Apart from this all department has the facility of Laptop/Desktop, Printer, projector etc

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

56

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

477.5	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>Evaluation of students is officially dependent upon their performance in the University exams . The University does not give any weightage to the score sheet of internal evaluation. Nevertheless, the college teachers make every effort to perform different exercises relating to internal evaluation, in order to identify the slow and advance learners. All such exercises are mainly aimed to raise the academic standard of the students and to provide them exposure for their holistic development.</p> <p>The faculty of college has developed the "in class questioning" as regular feature during and after the delivery of lectures to make alert and sensitive during that time. They intend to analyze the answers given by the colleagues (degree of accuracy of answers) and tend to elaborate the answers. Accurate answers given by the teacher in the class is easily grasped by the students and is quite helpful in clearing the concepts about the topic and is helpful in developing their interest in the subject.</p> <p>Since the results of "class tests", occasionally conducted by the teachers, are openly communicated in class rooms, the students develop a tendency to exhibit their supremacy of knowledge on the subject.After the scrutiny of tests, further guidance by teachers provokes them to gather detailed and advanced knowledge about the subject.</p>	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanism of dealing with exam related grievance is quite powerful, time bound and efficient by following the description

1. The student of all the classes fills the exam form online. There are separate forms for regular, private/ ex and special permission students.

All the answer books of students are sent to university for Evaluation. If any student is not satisfied with the marks, he/she may submit a request (with prescribed fees) for the scrutiny of answer books. His/her answer book is evaluated second time and revised mark sheet is issued by the university.

In case the student is still unsatisfied with his/her performance/score, the university conducts improvement exams (usually in September). The improvement exam forms are also filled online. The UG students can appear for improvement in only one subject and PG students can appear in one paper. After the improvement exams revised mark sheet is issued.

Likewise, if some students fail to appear in practical exams (due to illness or otherwise), the university gives another chance to him. The applications are invited in the month of June and student seeking to appear in second practical exam are asked to do so in one college (the name of the college, date, time etc. is communicated to student through SMS/Email by the university).

Even if, someone is dissatisfied the provision of scrutiny and improvement exam is there for recovery.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- The Institute has contributed, in large part, to the recommendations of the UGC on Evaluation Reforms in

Higher Educational Institutions in India. The recommendations provide necessary mechanisms to implement outcome-based education in Educational Institutions in India. (https://www.ugc.ac.in/pdfnews/4258605_Reportof-the-Committee-on-Evaluation-Reforms.pdf).

- Program Education Objectives, Program Outcomes and Course Outcomes for all programs offered by the Institute are clearly stated, displayed on the collegewebsite and communicated to teachersand students.
- The Program Education Objectives (PEO)have been categorized in to three sections such as Academic Values, Social Sensibilities and Moral and Spiritual Values. Integrating different stakeholders of the systems, the competencies and the performance Indicators for each of the Program Education Objectives are also defined and which in turn lead to design of comprehensive course level competencies and performance indicators. Programme Assessment Plan detailing the different Assessment types are also designed.
- Program outcomes are derived from the Program Education Objectives and are fine tuned to the specifics of each program.
- All students are apprised of the objectives and expected outcomes of their programme on admission during the compulsory Orientation programs. Students are also educated and provided with the detailed syllabus and course outcomes in each course and the assessment strategy for each course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Course Outcomes, Program Outcome and Program Specific Outcomes of different subjects have been displayed on the website of the institution. The teacher concerned explains the outcome of every paper as well as general utility and practical

application of their subject, with respect to the market value and job prospects.

The outcome of every paper and entire subject are mainly measured by the score obtained by students in University exams. Students under low score (in spite of better potential) are advised to appear in the improvement examination. They offer further counselling and provided with more relevant literature. Increased knowledge and renewed interest, provoke the student to gather more knowledge and score better.

The program outcome and Program Specific Outcomes of the subject are very much helpful to students while preparing for competitive exams and for hunting for a job or running their own business. The students are exposed to the utility of the POs and PSOs of subjects during the career counselling session organized by the Department or addressed by faculty of resource persons. After the completion of courses, students are further given placement tips. Unfortunately, many of the students are unable to communicate their placement to the institution, but many of them tend to retain the connection. The measurement of PSOs of the subjects is mainly done on the basis of success of students in getting the placement or setting up their own business on the basis of knowledge acquired by them on the subject.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://www.grpgcrampur.com/Img/Student%20Satisfaction%20Survey%20Government%20Raza%20PG%20COLLEGE,%20RAMPUR%20\(U.P.\).pdf](http://www.grpgcrampur.com/Img/Student%20Satisfaction%20Survey%20Government%20Raza%20PG%20COLLEGE,%20RAMPUR%20(U.P.).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

18

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government Raza P.G. College, Rampur is one of the oldest institutions of U.P. State Govt. (73yrs old, established in1949). It is offering educational facilities at UG and PG level in Science (5 Subjects PG and 6 Subject UG), Commerce (UGand PG) and Arts (8 Subjects PG, 13Subjects UG) and teacher education (UG). All the teachers of the college are well qualified and recruited by the U.P. State Govt. It is offering educational facilities to students (boys and girls) in an area which was often considered as educationally backward. Since, the district Rampur is Muslim dominated and has a big rural belt having deprived category population. Since, the Muslim community was earlier comparatively reluctant in educating their wards (especially the females). Govt. Raza P.G. College, Rampur has emerged as an institution offering opportunities of education to students mostly from deprived community (especially the females). The courses offered are of course

traditional, but the subject knowledge provided is helpful to students in their academic upliftment. Furthermore, the different socio-cultural activities performed in the college (from the platform of NSS, RR, NCC, Youth festival and annual function.) are helpful in the holistic development of students. Furthermore, the activities of Career Guidance cells (offers placement tip and personality development clues) and remedial coaching further help them in building their career. The overall atmosphere of the college is incubation centric and faculty members make all efforts to transfer their knowledge to students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

48

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

33

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institutions arranges sensitizing programs as NSS camps.organized in the interior areas, with the help of gram

pradhans of the concerned village. In the morning the campers visit door to door to carry out cleanliness programme to aware the local residents (villagers) about different issues i.e. hygienic condition, benefits of education, gender equality, civil rights, voters awareness, gender sensitivity and women empowerment, harms of tobacco and alcohol usage, bad effects of gambling, health issues (Dengue, Malaria, AIDS, Polio, Cholera, Typhoid, Jaundices), blood donation, conservation of water and electricity, compulsory toilet installation and aspects of cleanliness. After lunch time the local villagers (specially, children) are invited to attend the post lunch address by dignitaries. Dignitaries/experts from different fields (doctors, dentists, eye specialists, T.B officer, a pathologist from district hospital; Legal Advisors, Chakbandi Adhikari - for local land issues; district food officer (with team); traffic police officer; RTO; BSA; local educationists and social activists) are invited to address the students and local residents of the area. Thus, the local community is highly benefitted by the acts of the institution.

Before setting the camps, the students and all the faculty members are asked to donate their belongings (clothes, books, goods etc.) which are donated to needy local villagers.

The local residents are invited to participate in different cultural and sports activities performed by camper students. The acts performed on such occasions are quite helpful in promoting communal harmony, brotherhood and nationalism.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

32

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1344

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In College there are 76teachers. (Males 51and Females 25). The number of Associate Professors is 11and Assistant Professors 65. Well maintained and cleaned classroom has required

furniture and facilities for the students . Seven departments, have computer and internet device are having their laboratories which are properly maintained with required equipment for the practical learning of the students. All the seven Departments have a computer facility also. The various laboratories of various departments are:

Laboratory of UG and PG

Chemistry Physics Zoology Botany

Geography

Psychology Laboratory of UG B.Ed.

Laboratories have enough space for accommodating the students. There are one fully AC Computer lab and another non AC Computer Lab which has 32 computers in proper working mode and there is a special course of computer, for all students. There is a Jio Wi-Fi network, which is available to all students and faculties. Moreover, all the 14 PG Departments (Zoology, Botany, Chemistry, Physics, Maths, Commerce, Hindi, English, Urdu, Psychology, Geography, Economics, History, and Political Science) are research centres and the faculty members of most of the departments are recognized supervisors. Hence, there is no dearth of instrumentation and literary facilities for conducting active research in cognate fields. Moreover, at present one department (Zoology) has continuously supervised research projects sponsored by UGC, CSIR, DST, CST since last 20 years (8 completed). The Research labs of this department has acquired quite sophisticated instruments for working on Phthiraptera and Toxicology.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.grpgcrampur.com/Img/Classroom.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports and Physical Education. A games field measuring 320 feet x 120 feet has been

provided by the U.P. State Govt. The sport room of the college comprises 3 chambers (measuring 16 x 19 feet, 10 x 19 feet and 26 x 10 feet). The last chamber is used as a store of sports equipment. All the necessary equipment for Athletics (races, hurdle race, long jump, high jump half step jump, ball throw, discus throw, shotputs - for boys and girls), outdoor games (cricket, football, hockey, basketball, badminton) and indoor games (Table Tennis, carom, chess etc.) are abundantly available in the sports room. The college has a cemented badminton court (measuring 20 x 44 feet) and a basketball court (measuring 94 x 50 feet). The college has soft court for Volleyball (measuring 296 x 59 feet). A cemented platform is available in the central ground of the campus for cultural activity. Annual function, youth function and Alankaran Samaroh are organized in tentage built (at the time of the function) in front of the stage. The cultural committee of the college conducts following competitions on the different occasions - singing, dancing, menhadi, Rangoli/wall painting, flower pot/bouquet preparation in addition to drawing (chart), slogan writing, essay writing, extempore, debates. The winners or cultural activities are offered certificates and mementos for the purpose. In this way, the college spares considerable time and resources to promote cultural activities for the holistic developments of boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.grpgcrampur.com/Img/Classroom.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

433891

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

For the automation of Library software Soft Granth(Multifacet Software Systems Private Limited, Kanpur) has been acquired by the Library. The Library has started the automation since 05/09/2019. Till date , 10,000 books have been listed in the software. The cost of the software is 2,49,000. It may be noted that RUSA has already sanctioned a sum of Rs. 32.13 lacks for automation of the Library. The college has already procured budget estimate for the automation of all the 83405 books of Library from a state Govt. Agency (UPDESCO). The process is bound to be undertaken. The complete automation will take place as soon as the aforesaid grant is released by RUSA. The college has started using shodhganga through IR@INFLBNET and UGC Infonet, since 4 Oct. 2016.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
96	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- The college has sum of 57 desktops and 14 laptops in the campus out of which the 14 laptops and 47 desktops are working condition. Thus, college has been using ICT for quite long.
- The college is having 4 LCD, 1 multimedia and 7 over head projectors. The aforesaid equipments are being used for teaching-learning.
- The college campus is covered by the WiFi system installed by JIO. Recently, the BSNL has also fitted a Wifi system.
- Furthermore, the computer room and research lab are fitted with modem of BSNL to avail internet service. Occasionally the SIM of different agencies are also used.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

61

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

433891

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- The time table of college should be prepared in a manner that every classroom should be occupied and fully utilized.
- The sport field (main playground, basketball court, badminton court and soft volleyball court) should be used by the desirous players during free periods. Indoor games will be allowed during leisure periods. The sport material to be used for indoor/outdoor games will be issued to students accordingly.
- The reading room will remain open during the college hours (for boys and girls). The students will be issued reading material (magazines, newspaper, and competitive books) only during their leisure periods. The library will issue the books to students by a card system according to the time allotted for the purpose. Clockwise

time table (indicating the days and time) for allotment will be displayed on the library gate for the purpose.

- In order to ensure the optimal utilization of laboratories batches of students will be prepared clockwise. In case of power failure, supply of electricity and water will be ensured by a backup system. Proper cleanliness and hygienic condition will be ensured inside classrooms, laboratories, library, sport complex, reading room, girl's common room and the toilets.
- First priority for the usage of computer room will be given to the students of vocational course and the staff members.
- The other students of the college may also avail computer and internet services whenever systems are free.
- The library will remain open for useduring college hours. Visitor register will be maintained in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1855

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

15

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression
5.2.1 - Number of placement of outgoing students during the year
5.2.1.1 - Number of outgoing students placed during the year
1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

501

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Govt. Raza P.G. College, Rampur is a Govt. Institution and student union election are held only after the official notification by Govt., in this regard.

Last time election were held 10yrs. ago. Since then, the student union election (on the lines of Lingdoh committee) has not been held. However, the student's participation is assured in most of the important academic and administrative committees of the college. Prominent student's, are invited for consultation in academic affairs. Captains and athletic champions are included in consultation for various sports activities. Likewise, students having shown considerable interest in extension activities are invited for preparing the activity schedule of NSS, RR, and NCC. Likewise, the student's who excel in cultural activities are assigned responsibilities in cultural programs of the college.

Most of the subjects are having subject associations. The students for each class (UG 1 to PG 2) are selected (by students) as office bearers of subject association and are responsible for conducting quizzes, extempore debates, essay

competition, chart and slogan competition as well as student seminars. So, in spite of absence of the elected union the students are given a due share in various academic and administrative acts of an institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association is of great importance to any institution. The alumni play a vital role in the continued development of an institution. Volunteering their time also benefits the college. It's not only about the betterment of the college, but it benefits the alumni as well because when their alma mater continues to remain with popular and prestigious institution, the value of their degree increases as well. Another way alumni can help colleges in a non-financial way is by proposing other alumni for internships or jobs. Hence they contribute to their college by referring the prospective

students. They can meet with some of their acquaintances who are on the lookout for students. Alumni of the institution have a first-hand information about the good and the bad of their institution. Thus, they are the ones who are full of information and suggestions in every aspect.

In our institution, we have an Alumni Association, which meets twice every year to discuss the problems of the students and provides commendable suggestions. In the alumni's view, the administration of the institution is very competent and satisfactory. The students here do not face any problem regarding notorious elements as they are not allowed in the premises. Ragging is taboo and the students here excel in a very healthy and salubrious environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision, mission and goals of the institution are clearly publicized on the website, and printed in annual magazine and admission brochure. The effectiveness of leadership in the institution has a dual purpose. On one hand an effective leader has to utilize the right resources for the right task as desired by the level of importance. On the other hand, students can learn from the leaders' actions and this enables them in developing a sense that being effective is not just theoretical. Hence, the incharge of an educational institution needs to be familiar with the theoretical concepts and best practice relating to educational administration.

The leadership of the institution encourages the faculty by developing suitable policy to address the emerging problems in the job market. The institutional leadership reinforces the culture of excellence through creating spiritual forums, literary forums, yoga and mind control programmes, personality development programmes, and academic pursuit through research centers. The following procedures are adopted to monitor and evaluate the policies and plans of the institutions

1. To transform the students into useful, employable and productive citizens through providing quality education and skills.
2. To identify, attract, motivate and maintain a team of quality professionals who would play a key role in the building high caliber students.
3. To train the faculties in order to enhance the teaching ability which is evaluated through appraisal and feedback from the students.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/Vission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Decentralization emphasizes the institution building framework characterized by clear definition of objectives and emphasis on achieving them, establishing criteria of efficiency, optimizing results, making timely decisions and evaluating and learning from experience. The head of the institution (Principal) has independent decision making authority in regard to granting study leaves, budget adjustments through transferring funds from one head to the other.
- Decision making is also regarded as the most important process among the management process. It is a process of making a choice from a number of alternative to achieve a desired result. Government around the world are introducing a range of strategies aimed at improving the delivery of education services. Decentralizing decision making authority to parents and communities fosters demand and ensures that institutions provide the social and economic benefits that best reflect the priorities

and values of those local communities. Such decision is referred to in the research literature as participatory decision making. In an institution participatory decision making is based on the idea that active involvement of teachers, parents or community members in institution decisions will lead to improve institution performance.

- Decentralization of constitutional affairs and the participative management of the Govt. Raza P.G. College, Rampur is reflected in list of committee formed by Principal from this point of new. Exact composition of committee is bound to exceed the limit of description (500 words) but name of committee, name of coordinate and number of members is shown in Uploads.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/img/college_committee.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective/Strategic plan and Deployment documents are available in the institution Response: The strategic development plan of the college has been devised through rigorous deliberations with different academic and administrative bodies, devoted teachers, students and stakeholders. The main objective of the task was to pioneer the college in the area of higher education, research and extension activities.

Teaching and Learning The college intends to pursue BOS of University to bring more advancement in the curricula in order to inject skill oriented/job oriented features in the syllabi.

Researching & Development

- Stimulation of teachers to secure projects from central (UGC, CSIR, DST, DBT, ICAR, ICMR ICSSR), state agencies (CST) as well as industries.
- Organization of seminars/workshops/symposia in college premises and stimulation of teachers to present the papers/articles in national/international seminars /

conference.

Community welfare

- Activities of students/teachers from platforms existing in NSS, RR and NCC.
- Sensitizing communities about the advantages of ICT and hygienic measures.

Human Resource Planning and Development

- Developing a mechanism for identifying the human resources required for jobs in different sector.
- Undertaking measures to improve the efficiency of teaching and non-teaching staff.

Industry Interaction:

- Development of MOU with industries / corporate sector for training / exposure of students. Promotion of the role of Career Counselling And Placement Cells.
- Stressing BOS of university to incorporate the chapters relating to skill development needed for entry in emerging industries/startups.

Internationalization

Campus and infrastructure development

Diversification of Courses

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.grpgcrampur.com/img/Annual%20Calendar.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Organization structure of Institution:- The Organisational structure of this institution is per U.P. State Govt. norms.

2. Governing body/Committee:-Being a Govt. College there is no local governing body. The RHEO, Bareilly Zone has been assigned responsibility are setting urgent matters into consideration. Thereafter, the technical issues are handled by Assistant Director Higher Education (services), JointDirector (Higher Education) and The Director of Higher Education.

3. Administrative staff:- The college have various administrative staff. The head of this institution is the Principal. There are two senior clerks,7 Junior clerk, 22 peon, one DaftariandOffice Superintendent in this institution.

4. Function of various bodies: Every staff member of the college has been assigned specific duty in committees.

5. Service Rule & Procedure: The college follows all the service rules of guided by U.P. State Govt. for Assistant Professors and Associate Professors. The clerical and groups D staff of the institution also follows U.P. government rule and procedure.

6. Recruitment: Teachers (Assistant Professors) posts are filled by U.P. Public Service Commission, Allahabad.

7. Promotional Policies:- U.P. Govt. Has adopted UGC guidelines based on API system for promotion.

8. Grievance redressed cell:- The Problems indicated by students are handled by proctorial board/Grievance redressed cell. In this addition college has Anti Ranging committee, women cell and female warden to handle the issues raised by college girls.

9. Uploading Organisation:- College staff list is uploaded on the website of institution.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/img/college_com_mittee.pdf
Link to Organogram of the institution webpage	http://www.grpgcrampur.com/Downloads/6.2.2_%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Being a Government institution governed by U.P.State Government, all the welfare schemes provided to the state employees are admissible to the college staff.

- College employees can get a sanction of 75% of the amount deposited by them in their GPF account for constructing house/education of ward/marriage of the ward or during illness.
- The college employees enjoy full medical reimbursement facility.
- All the employees of the college are covered under GIS of U.P. State Government. Furthermore, in case of eventuality the ward of the deceased employee is offered a job in the college as per Government rule.

- The University deducts 5% of the sum of total remuneration of exam copies evaluated. In case of long illness, injury or death of an employee the ward of the employee/teacher is granted a handsome sum from the Teachers Welfare Fund.
- The female employees are liable of maternity leave of six months. Furthermore, female employees are sanctioned 2 yrs. of Child Care Leave.
- U.P. Government also offers loan facility to its employees for buying of a house or vehicle.
- Being a Government servant, the employee of the college is liable to transfer. In case of transfer they are paid TA/DA and disturbance allowance.
- Lastly, being a U.P. Government employee the pension is granted to those, who joined before 2005. Such employees are given gratuity, leave encashment and commutations. For those employees who have joined after 2005, separate scheme is in operation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

23

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the teacher of the college is compulsorily asked to fill Annual Confidential Report (ACR) in the month of April every year. More importantly, the entire contribution has to be listed in the ACR.

The aforesaid ACR is firstly forwarded by the concerned head of the department and then evaluated by the Principal. On the basis of all round performance, the teacher is given Grade 3 (excellent), 2 (very good), 1 (good) or 0 (normal). Teachers not falling even in 0 category are given a "bad entry". The ACR graded by the Principal of the college is sent to the Directorate of Higher Education, Allahabad.

U.P. State Govt. confers two awards on 5th September (Teachers day) every year to 9 teachers (3 Saraswati Samman and 6 Shikshak Shri Samman). Entire contribution of teacher in teaching, extension works, researching and developmental work is taken into the consideration in the format of the application form. Award winning teachers are given cash award of Rs. 3,00,000 for Saraswati Samman and Rs. 1,50,000 for Shikshak Shri), a memento, a certificate and a shawl along with 2 years of extension of service by the Ministry of Higher Education.

Thus, the fullproof performance Appraisal system of the college is very useful in maintaining of the academic environment of the college with high level of administrative efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The purchases in the departments are made through Head of the departments. For other purchases the college has a Purchase Committee.
- In the month of March, the Principal of the college, appoints a three member committee for each Department) for Annual Verification of stock register. The aforesaid report is then countersigned by the Principal.
- The purchase committee of the college is responsible for all the items purchased in the college. All the quotations/tenders are opened in presence of at least 5 members. The comparative table indicating the prices of different item quoted by vendors is further signed by members of the purchase committee. Lowest rate quoted by vendors is encircled by red ink. Likewise the bills of each firm are also signed by incharge of Deptt. Before being presented for payment.
- Grants received and used by the college from other agencies (central/ state) are audited firstly by Chartered Accountant.
- Regional auditor of State Government (Moradabad office) conducts auditing of accounts every year.
- Audit team from the Directorate of Higher Education U.P. Visits occasionally to perform sample auditing. Audit party from auditor general (Central- Allahabad) visits the college regularly and conducts sample auditing.
- Grants relating to RUSA are monitored by RUSA committee and from UGC by the UGC Committee. The college has a separate committee for monitoring building work (Building Committee)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The finance committee consisting of Principal, senior teachers and IQAC coordinator, monitor the effective use of financial resources. After the receipt of funds the committee monitors its distribution and expenditure to ensure the optimal utilization of financial resources.
- IQAC stimulates the staff members to secure funds from different funding agency (UGC, CSIR, DST, CST etc.) in the form of projects. Funds obtained from RUSA are monitored by RUSA committee and from UGC by UGC committee. All the financial documents are verified and the audited income/expenditure report and utilization certificate are sent to concerned agencies.
- The purchase committee of the college ensures the norms and quality of purchases made in the college. In order to mobilize funds from outsources, cycle stand is run by contract by a private agency. The contracts of sale of fruits (mango, litchi etc.) from trees present in the college are given through auction. Likewise, contract of honey (from bee hives of trees) is also given.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- IQAC plays important role in defining, planning and monitoring quality assurance and quality enhancement to

promote culture of excellence in the system.

- IQAC are responsible for conducting annual academic audits in the different departments.
- The admission of research scholars and the progress of their works are also taken into consideration by the IQAC.
- The planning and execution of the extension activities performed by different wings are also monitored by IQAC. The IQAC stimulates the cultural activities performed on different functions including youth festival to promote cultural heritage and communal harmony.
- IQAC promotes formation and activities of different subject associations (run by different departments).
- IQAC are responsible for publicizing the vision, mission, goals and code of conduct, core values and admission policies of the college through advertisement, admission brochure, college magazine and website.
- The IQAC stimulates department using AV and ICT in teaching methodologies. The activities of the career counselling cell, placement cell, the alumni association are also guided by IQAC. Special attention to weaker students and the students from deprived community are also guided by IQAC. Remedial coaching and NET/SET coaching to the deprived community are also stimulated by IQAC.
- Financial assistance to needy students in the form of scholarship is an important task of IQAC.
- IQAC are ultimately responsible for preparation of the developmental plan of the college and timely submission of AQAR to NAAC.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/IQAC
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The revival of teaching learning process and methodology of the college is the prime task of IQAC. The IQAC of the college comprises of the Principal, senior teachers, one teacher coordinator, office superintendent, Librarian, students, Alumni

and at least two external experts who are noted academicians. One of the external expert is the Ex-Director of Higher Education, U.P. Student friendly pedagogy is adopted on the advice of IQAC. The assessment of learning outcomes at periodic intervals is also performed by IQAC with the help of departmental members. The external members of IQAC and faculty representatives provide guidelines for assuring quality and excellence in teaching and evaluation. Example 1: Verification of PBAS Performa of teachers for promotion under CAS by the IQAC. After the implementation of new guidelines by UGC for career advancement of teachers (UGC regulation 2018) U.P. the State Higher Education Department issued Annual performance Board appraisal cum ACR performa for career advancement. The aforesaid Performa duly filled by the teachers for his career advancement is forwarded by the Principal, to the Director, Higher Education U.P., only after its verification by the IQAC. It has created a great impact on the measure of academic excellence as the quality teaching has become linked to career advancement of teachers.

File Description	Documents
Paste link for additional information	http://www.grpgcrampur.com/Home/IQACATR
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.grpgcrampur.com/Home/IQAC
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- As per rules of U.P government, females are given 20 % horizontal reservation in all the admissions(in every category i.e. SC/OBC/ General)as well as appointments in teaching and Non-teaching).
- The college has female warden and a committee to tackle atrocities on women. Women cell deals with issue of safety, security and counselling of female students and staff.
- Gender sensitization programs are conducted every year from platforms of NSS/RR/Youth festival to create awareness about their rights and privileges in the work environment.
- Feedbacks from female students on their needs and opinion are frequently sought and taken into consideration.
- There is a separate room for girls (Girls common room) with open space equipped with benches in its premises. The GCR is equipped with two toilets and a TT table. So, in spare time female students need not wander here and there in the campus. The reading room of the library is also frequently used by females.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
<ul style="list-style-type: none"> • The college maintains hygienic condition in the campus. • Awareness programs are very frequently organized through different platforms (NSS, RR, and Eco-club). • Flexi-banners are posted to make them aware about the issue. • The college has installed plastic drums (painted green) in stands on 8 places, bearing the slogan "Use Me". These drums are scattered in the campus and all the students are asked to drop the solid waste in such drums. The solid waste is finally collected from such containers and disposed off in the municipality vehicle. Apart from this deep pits are made in the ground. Dry leaves are poured in it and covered with soil to make the land fertile. • The liquid waste from batteries, chemical and laboratory pipes is properly disposed and never allowed to mix with general water. • The e-waste (computer parts-mother board, chips and

capacitor) are often given to students for study purpose or returned to agencies to reduce the waste. In other words e-waste is not allowed to be accumulated on campus.

- Till now no radioactive waste is produced, when it will be collected, college will send it to AERB(Atomic Energy Regulatory Board).

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college Vision, Mission, Goals and action for that signifies our commitment towards the development of society with continuous traditional values.

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great fervour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Swami Vivakanand, Sarvepalli Radhakrishnan, Lal Bahadur Shastri, Sant Ravidas. On birth anniversary of Sardar Vallabhbhai Patel on October 31, institution celebrates Rashtriya Ekta Diwas (pledge is taken by staff and students on National Integration Day) every year.

The institution organizes a three days Youth and Cultural festival, "UMANG" every year to promote cultural, regional, linguistic, communal socioeconomic activities. NSS, Rover Ranger and NCC Units of our college organises various programmes related to social issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raza College undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens. On 26 th Nov 2021, Constitution day was celebrated which was organised by Political Department.

Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Similarly constitution day also would be celebrated on 26th Nov every year. Independence Day is also celebrated every year on 15 August to highlight struggle of freedom and importance of Indian constitution.

NSS activities and NSS activities The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values.

Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.grpgcrampur.com/img/code%20of%20conduct.pdf
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Being a State Government Institution the college is officially bound to celebrate and organizes national and international commemorative days, events and festivals. Some of the special celebrations are made on the following dates: 15 August - Independence Day Celebration 5 September - Teachers day (Birth Anniversary of Dr. Sarvopalli Radhakrishnan)

02 October - Gandhi Jayanti and Lal Bahadur Shastri Jayanti 31 October - Sardar Vallabh Bhai Jayanti 11 November - Mollana Azad Jayanti 14th Nov. - Children's day (Birth Anniversary of Pandit JawaharLal Nehru) 25 December - Atal Bihari Vajpayee Jayanti 12 January - Swami Vivekanad Jayanti 23 Jan - Neta Ji Subash Chandra Bose Jayanti 25 January - Voter's Awareness Day 26 January - Republic Day Celebration 8 March - International Women's Day 14 April - Dr. Bhim Rao Ambedkar Jayanti 17 April - Chandra Shekher Azad Jayanti

21 June -International Day of Yoga on Mission Shakti Amrit Mahotsav

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1

1. Title of the Practice: "Alankaran Samaroh"
2. Objective of Practice: To encourage and felicitate the meritorious students.
3. Context: To boost the first, second and third rankers at college level for their efforts.
4. The Practice: The college releases a list of teachers given responsibility of preparing the class wise merit list by the examination cross rolls. The list of topper, second and third position holders of each class is handed over by the concerned teachers to the master of ceremony of Alankaran Samaroh.
5. Evidence of success: The glowing faces of mentioned students and their craze for getting a group photo with their subject teachers itself show, their dept affection towards the college for organizing the event.
6. Problems Encountered and Resources Required: No problem was encountered during the organization of event.

BEST PRACTICE - 2

1. Title of the practice: "Youth festival in the campus".
2. Goals: To identify and promote cultural talent among the students.
3. Context: Many of the students have instinctive talent in various cultural fields.
4. The Practice: The college organizes competitions on at least 15 activities i.e. Group Discussion, Self Made Poetry Recital, Extempore Debate, Slogan writing, cartoon making, Rangoli, Mehendi, Quiz, Bouquet, Fancy Dress, Solo Singing, Nukkad Natak, Story writing, Essay writing and Memoire writing.
5. Evidence of Success: Mass involvement of students as participants and spectators of events organized in youth festival is itself an evidence of success.
6. Problems Encountered and Resources Required: No problems were encountered

in organizing the event.

File Description	Documents
Best practices in the Institutional website	http://www.grpgcrampur.com/Img/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is a 71 year old institution located in an educationally backward Rampur district, which has 70% Muslim population. Moreover, the population of the neighbouring areas of Rampur is quite economically weak. As per tradition the Muslim community is reluctant in educating their wards, especially the females. Hence, after its establishment the college has taken the lead in bringing a traditional, educationally and economically deprived sector, of the population in the main national stream. The Muslim community is now happily encouraging their wards in being educated at the college is continuously disbursing scholarships. Several pass outs of the deprived community, have acquired prestigious positions in various sectors and others are being engaged in local services. Numerous opportunities have created a stimulus in the deprived community. Thus, the college has a credit of serving the standard education to the wards of economically and educationally backwards population of the area and in playing a leading role in promoting the cause of communal harmony.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1.To make aware the students of the first year of graduation and Post graduation about NEP-2020.

- 2.To prepare the academic calendar and to work accordingly.
- 3.Implementation of New Time Table because of NEP - 2020.
- 4.Motivating teachers and assist students to fill Abacus.
5. Preparation of IIQA and SSR for the 4 cycle of NAAC.
- 6.Proper execution of Har Ghar Tiranga, Amrit Mahotsav and Mission Shakti.
- 7.Motivating teachers for online courses and online classes.
8. Information about various courses for students by contacting the Skill Development Centre (Kaushal Vikas Kendra).
- 9.To motivate teachers, student, parents, Alumni and employers to fill the various feedback form.
10. Proper management of Examinations(Midterm and University Annual Exam)and regular classes