

REPORT

ACADEMIC AND ADMINISTRATIVE AUDIT



Diamond Jubilee Year
(1949-2024)



Internal Quality Assurance Cell (IQAC)

Government Raza Post Graduate College

Khusro Bagh, Rampur - 244901(UP) India

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Preface

Academic and Administrative Audit (AAA) is the process of evaluating the efficiency and effectiveness of an academic institution. First time college conducted AAA for academic session 2018-19 to 2023 to review the programmes and academic activities in the departments and in the institution. AAA involves a peer review process including a self-evaluation and a site visit by peers from inside and outside the institution. The aim of AAA is to analyse and evaluate the institution's academic and administrative processes. It enables the institute to improve the quality of the institution as a whole. It ensures the proper use and effectiveness of the systems, infrastructure, practices, human resources and facilities in the practice of the institution. AAA gives an insight into the strengths, weaknesses, opportunities and challenges of the institution. Based on the AAA reports, corrective and enhancive measures are adopted in a futuristic manner.

The AAA team was assisted by the IQAC members for conducting the audit. The Committee had a formal meeting with the Principal, Head of Departments and the Coordinators during which Principal presented the overview of the institute, developments and the achievements made. AQAR of all the corresponding years (2018-19 to 2022-23) and documents are considered for preparation of this report. Members of the team were briefed about the objective of the audit and the procedure involved

About College

Rampur is a historical city known for its captivating grandeur. Khusro Bagh Palace, popularly known as Nawab's Summer Palace, is presently housing the Government Raza Post Graduate College, Rampur, the oldest government seat of higher education in Uttar Pradesh. It stands in tranquil surroundings and is one of the most elegant monuments of Indo-European architecture in north India.

The last ruling Nawab of Rampur State, Sir Syed Raza Ali Khan, the founder of this college, donated the entire building and campus of Khusro Bagh Palace to the college and the quality furniture of the dissolved Rampur State Constituent Assembly was transferred to it. Thus, college came into existence on 16th July 1949 at the state expense and maiden academic session started on 2nd September 1949. The postgraduate classes started here during the year 1968-69.

VISION

Offering Higher Education system with a view of producing a manpower of the highest quality to meet the multiple needs of economy and development of the knowledgeable Society.

MISSION

To transform the Institution into one of the best Government Institutions of Higher Education in the Country, with the aim of developing citizens, equipped with the knowledge and skills and attitude to be the members of a knowledgeable society, committed to national development, respecting diversities present in the Indian Society, embedded with national and human values and responsive to national and social needs and the power of economic self-reliance.

GOALS

- To develop the knowledge, attitude and skills in the students to the nationally accepted levels of quality and standards.
- To provide computer literacy as well as high level of competency in students regarding communication skills in Hindi and English.
- To provide high quality higher education at minimal financial cost.
- To develop effective collaboration with national and state level organizations for undertaking professional courses and research in priority areas at state and national level.
- To develop strong commitment in the students towards national, social and community needs.
- To protect and nurture the interests of women / minorities and weaker sections of the society.
- To enhance the quality of teaching-learning process by increasing the academic and professional competence of the teachers.

CORE VALUE

- 1- Students are the primary reason that we exist as an institution.
- 2- We live with Integrity, Civility, and Honesty.
- 3- We relentlessly pursue excellence.
- 4- We embrace diversity and inclusion.
- 5- Creativity and scholarship are our culture.
- 6- We teach.... We learn....We interact....We nurture....We grow citizen for tomorrow. We do the basics and more.

GOVERNMENT RAZA POST GRADUATE COLLEGE, RAMPUR

ACADEMIC AND ADMINISTRATIVE REPORT	
GENERAL INFORMATION	
Name & Address of the Institution:	Government Raza Post Graduate College, Khusro Bagh, Rampur - 244901 Uttar Pradesh
Year of Establishment :	1949
Name of the Principal of the College along with the Telephone number and e-mail ID	Prof (Dr) Deepa Agarwal Pno. 9411037010 drdeepaagarwal17@gmail.com
Type of Institution (By Gender)	Co-education
AISHE ID	C-13329
College Website Address	http://www.grpgcrampur.com/
College Mail	grpg.rmp@gmail.com
College IQAC Mail	grpgnaac2017@gmail.com
Number of faculty and staff of the college	Faculty = 73 Staff = 23
Number of Sanctioned faculty and staff of the college	Faculty = 93 Staff = 55
Enrollment of Student (Only First Year)	2018-19 = 2451; 2019-20 = 2537; 2020-21 = 2848; 2021-22 = 2943; 2022-23 = 2944
Detail of NAAC Accreditation	NAAC Accreditation: 28 Feb 2005 B+ Pts 75.5 NAAC Accreditation: 05 Jan 2013 Grade B with 2.40 NAAC Accreditation: 08 Feb 2019 Grade B with 2.44
ISO	ISO 9001: 2015
NIRF	Participate
Recognition and Affiliation	2(f) and 12(B) of UGC Act 1956 affiliated under MJPR University, Bareilly Uttarpradesh
Current Academic Activities at the Institution (Numbers)	
Faculties	4 (Arts, Commerce, Education and Science)
Departments	20
Programmes/ Courses offered	
UG	20
PG	14
Research	15
Permanent Faculty Members:	73
Permanent Support Staff:	23
Students	6173
Three major features in the institutional Context (As perceived by the AAA Team)	<ol style="list-style-type: none"> 1. First Government College of Uttar Pradesh of repute existing for last 74 years. 2. College is covered under 2 (f) and 12 (B) of UGC Act and affiliated to MJPR University, Bareilly UP. 3. The college of FIRST CHOICE for students in the region.

Composition of the AAA Team which undertook the on- site visit:	(1) Dr Madhuri Rastogi - Ex Principal, GRPGC, Rampur (2) Prof (Dr) Atul Sharma - Principal, GRPGC, Rampur (3) Dr Shadab Khan, Managing Director, MIMT, Rampur (4)Prof (Dr) Seema Teotia – IQAC/NAAC Coordinator, GRPGC, Rampur
Curricular Aspects:	Curriculum is designed by MJPR University and implemented by College.
	Curriculum offered is in aligning with the vision and mission of the College.
Curricular Planning and Implementation:	Curriculum goals are implemented through classroom teaching and co-curricular activities.
	The college offers UG , PG and PhD Programs of MJPR University.
	Vide options are available for students.
	A few distance mode courses of IGNOU are available on campus.
Curriculum Enrichment:	MJPR University has implemented the NEP 2020 since 2021 for UG and 2020 for PG Classes.
	Faculty participates in enrichment of curriculum.
	50% faculty members are BOS members or paper setter of MJPRU University Bareilly during Last five years.
Feedback System	On line feedback system without human interference is also introduced.
	Feedback from Students, Teachers, Alumni, Parents and Employers are introduced
Student Enrolment and Profile:	The admission policy of the university and state government is followed.
	Merit in Sports, NCC and extracurricular activities is considered while giving admissions.
Catering to Student Diversity	Orientation program is organised for fresher .
	Differently-abled students are given due care and attention.
Teaching-Learning Process:	The college frames an academic calendar in line with the university.
	Student centric teaching-learning encouraged through special lectures, student presentations and seminars.
	ICT enabled teaching is available.
	The college teachers are appointed by following the state government guidelines.
	Out of 73 permanent teachers 58 are PhD (80%) , 04 are M. Phil.and 11 have cleared NET/SET.

Teacher Quality:	50 Best Teacher Awards have been obtained by faculty members during 2018-19 to 2022-23
	359 Enrichment programs have been attended by faculty in session last five years.
	50% teachers are BOS members and Paper setters of University.
Evaluation Process and Reforms:	Evaluation process is cleared to faculty and students in advance.
	College follows the Continuous Internal Assessment system along with semester end examination.
	University passing performance is excellent between 94 to 100% in different subjects.
	04 students have obtained University ranks.
	Learning outcomes are clearly define
Research, Consultancy & Extension	Research Committee is in place.
	Faculty is encouraged for PhD and for funded minor and major research projects.
	32 Research guide are guiding 55 research scholars.
Promotion of Research	Research committee helps the students on research related issues.
	UG-PG students are encouraged to participate in research activity.
	Four research project has completed and two are going on.
Extension Activities and Institutional Social Responsibility	Extension activities are carried out through NSS, NCC, various committees and clubs.
	College undertakes activities like social survey, village camp, blood donation, awareness programs on different issues, as to cleanliness, environment protection, health and hygiene etc.
	College has organized more than 54 extension and outreach programs on important themes in collaboration with NGOs and industries in last five years.
	06 NCC cadets have been selected for TSC Camp, 65 cadets participated in National level camps and 300 cadets in state level camps.


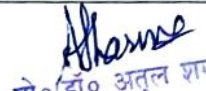


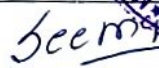
Collaborations:	College has 29 formal collaborations(MoU and Faculty Linkage) different purposes.
	Collaborations need augmentation
Infrastructure and Learning Resources:	
Physical Facilities:	The college is spread over 14.69 Acres with a built up 11412 Sq meters.
	28 classrooms, well equipped 20 laboratories, 01 seminar hall with 150 capacity, separate space for Admin section, Principal Chamber, NCC, NSS, NAAC office, and adequate washrooms for faculty and students are available on campus.
	Campus is well maintained, clean and lush green.
	Indoor and outdoor game facilities and gymnasium is available on campus.
Library as a Learning Resource:	The central library is situated in old building.
	84068 books are available in library.
	Books, periodicals e-journals and E- books are available for students and faculty under N-List INFLIBNET.
	Every PG department has its own library which is maintained by faculty.
	Automation 9500 Books has completed.
	05 computers with internet connectivity are available in library.
IT Infrastructure	College is equipped with 47 computers, 14 laptops and 4 tab.
	6 smart class rooms, 02 computer labs, for teaching learning
	Most of the computers and other equipments are functional
Facilities:	
Student Support and Progression	All government scholarships are available for students belonging to SC, ST, OBC and minority etc.
	Sports scholarship is given to good Player.
	Student's grievances are handled properly.
	College is ragging free college.
Student Mentoring and Support:	Mentoring system is in practice.
	Student progression is monitored by the college.
	University level passing performance is excellent in the range of 94% to 100%.
	Students progression to higher education is 42%,

Student Participation and Activities	College publishes magazine regularly to horn the writing skill of students ,
	Alumni Association is active and supportive in
	College students have participated in 32 events at University, Inter University level.
	Campus is vibrant on account of cultural activities students take part in extracurricular activities and have bagged the prizes.
Governance, Leadership and Management:	More than 72 College committees are active.
	All the faculty is selected under UP government rules
Institutional Vision and Leadership:	Well defined Vision- mission are in place.
	College practices participative management on the campus.
	The college grooms leadership at various levels.
Strategy Development and Deployment	The college has well defined organization structure.
	Perspective plan for phase-wise development is in place.
	College conducts performance audit of every department.
Faculty Empowerment	Benefits of Group Insurance, medical reimbursement, Child care leave for female staff are available.
	Faculty is encouraged for academic development.
	Performance Appraisal mechanism is practiced.
Financial Management and Resource Mobilization:	Main source of finance is state government funding.
	Financial audit is conducted regularly by qualified auditors.
	The college needs to go for more UGC grants for research and grants for conducting seminars/conferences.
Internal Quality Assurance System	IQAC is in existence since 26-11-2006 and is active.
	Three NAAC cycle is completed.
	IQAC comprises external experts.
Innovations and Best Practices:	
Environment Consciousness:	Eco-friendly lush green and clean campus.
	Energy conservation through LED bulbs, use of solar energy, reuse of paper, rain water harvesting and, waste management etc is available on campus.
	Green Audit is conducted for campus.


Best Practices:	Youth Festival " Umang" is celebrated.
	Empowering Women through Education: Raza College Transformative Journey
OVERALL ANALYSIS	
Institutional Strengths:	First Government college of Uttar Pradesh with heritage and reputation .
	College is funded by State Government and covered under 2(f) and 12(B) of UGC Act.
	Eco friendly huge campus with good infrastructure and space for further development.
	Well qualified, committed Faculty and supportive staff.
	75% green Campus
Institutional Weaknesses	Infrastructure is 120 yrs old
	Students are from poor economic background and weak in communication in English.
	Profession courses are needed.
	Government hesitates to fill in vacant teaching and non-teaching posts.
	Needs formal MOUs for research and faculty development with national level institutions.
	Weak in Consultancy activities and collaborations.
Institutional Opportunities:	Harness more funds through different schemes offered by the UGC/RUSA and other funding agencies.
	Strengthen placement, consultancy and entrepreneurship development activities.
	MOUs with premier institutions for research and faculty development.
	Regular coaching for NET/SET and recruitment tests.
Institutional Challenges:	Expansion and modernization of existing infrastructure.
	No teacher department
	More linkages with industry for research training and placements.
	More thrust on ICT in teaching learning.

Recommendations for Quality Enhancement of the Institution	Faculty be encouraged to go for more minor and major research projects funded by UGC/ICSSR etc .
	Infrastructural facilities and laboratories to be upgraded with latest equipment's.
	To establish linkage with industry so that Industry-Academia Innovative practices
	To introduce more capability development and skill enhancement courses.
	Profession courses are needed.
	Collaborations with formal MOUs with reputed Institutions be made for faculty development and research.
	The Career Counselling cell needs to be more active by extending guidance to students for competitive examinations.
	More thrust on IT in teaching-learning be given.
	Augmentation in ICT, library and sport resources is required.
	Faculty be encouraged to go for membership of different bodies.

This Academic and Administrative Audit (AAA) Report of Government Raza Post Graduate College, Rampur is prepared after examining all the facts and documents supplied by the college authority. AQAR of all the corresponding years and documents are considered for preparation of this report. Internal Academic Audit Report of the reporting years are also studied for preparing the report. Norms and guidelines of NAAC with regard to AAA has been followed in preparing the report. We, the members of the Academic and Administrative Audit team have conducted the Academic and Administrative Audit for the 2018-19 to 2022-23 (Five Academic Years) of Government Raza Post Graduate College, Rampur.

Name of the Audit Team Member	Post	Signature
Dr. Madhuri Rastogi	Ex-Principal, Government Raza Post Graduate College, Rampur	
Prof.(Dr) Atul Sharma	Principal, Government Girls Post Graduate College, Rampur	 प्रो०(डॉ० अतुल शर्मा) प्राचार्य रा० महिला स्ना० महाविद्यालय रामपुर
Dr. Shadab Khan	Managing Director, MIMT, Rampur	 
Prof.(Dr) Seema Teotia	IQAC/NAAC Coordinator, Government Raza Post Graduate College, Rampur	 DR. SEEMA TEOTIA Coordinator NAAC Govt. Raza P. G. College Rampur 244901 (U.P.)

I agree with the observations of the AAA Team as mentioned in this report.


Prof. (Dr.) Deepa Agarwal
Principal

